

BID SPEC 507 LAW ENFORCMENT INFO MGMT & REPORT SYSTEM Orleans Levee District

Project documents obtained from www.CentralBidding.com 16-Nov-2017 07:51:29 AM



SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY - EAST

COMMISSIONERS

Lambert J. Hassinger, Jr., - President
Richard A. Luettich, Jr., ScD - Wice President
G. Paul Kemp, Ph.D. - Secretary
Mark L. Morgan, P.E., Treasurer
Clay A. Cosse'
Quentin D. Dastugue, CCIM
Andrew J. Englande, Jr., Ph.D., P.E., DEE
Jason P. Latiolals
Herbert I. Miller, P.E.

ACKNOWLEDGEMENT OF RECEIPT AND INTENT TO BID

DIRECTOR OF ENGINEERING AND OPERATIONS Robert A. Turner Jr., P.E., CFM

> CHIEF ADMINISTRATIVE OFFICER Derek E. Boese, PMP, LEED-AP

> > EXECUTIVE COUNSEL Nyka M. Scott

EAST JEFFERSON LEVEE DISTRICT 203 Plauche Court Harahan, LA 70123 504.733.0087 | admin@ejld.com

LAKE BORGNE BASIN LEVEE DISTRICT P.O. Box 216 6136 E. St. Bernard Highway Violet, LA 70092 504.682.5941 | admin@lbbld.com

ORLEANS LEVEE DISTRICT
6920 Franklin Ave
New Orleans, LA 70122
504.286.3100 | admin@orleanslevee.com

NOTE: PLEASE COMPLETE AND RETURN IMMEDIATELY UPON RECEIPT FAX (504) 283-1855 "or" EMAIL: jsisson@orleanslevee.com

Subject Line: <u>SPEC. 507</u> SOFTWARE LICENSING OF LAW ENFORCEMENT DATA ACCESS/QUERY/REPORT GENERATING/RECORDS MANAGEMENT SYSTEM

PLEASE NOTE: FAILURE TO RESPOND TO THIS ACKNOWLEDGEMENT MAY RESULT IN THE REMOVAL OF YOUR COMPANY FROM THIS BID LIST AND OR NOT RECEIVING ADDENDA IF ISSUED

We have received Request for Proposal SPEC. 507 and are returning this form as our acknowledgement of receipt and intent.

(I/We) will/will not (circle one	e) bid.	
Name: (Print)		
Name: (Signed)		
(Title)		
Company:		
Telephone:		
FAX:		
E-mail		

O.L.D. PROPOSAL NO. 507

FURNISH: SOFTWARE LICENSING OF WEB-BASED LAW ENFORCEMENT DATA ACCESS/QUERY/REPORT GENERATING/RECORDS MANAGEMENT SYSTEM

	Proposal Of :	
	Address:	
	Phone No.:	
	Date:	
Mr. Derek Boise, Administrative Director, Coo Orleans Levee District 6920 Franklin A New Orleans, La. 70122		
ENFORCEMENT DATA ACCESS/QUER MANAGEMENT SYSTEM to be here-in-a	furnish SOFTWARE LICENSING FOR A LAN RY/REPORT GENERATING/RECORDS after known as "LEDS" and provide all informate apabilities (if required) as outlined in this propos	tion
	Proposed System Annually for and 48 Part-Time Employees at present	
A. Licensing cost per full-time employee:	\$ea. x 60 = \$ann	ually.
B. Licensing cost per part-time employee:	e: \$ea. x 48 = \$anr	nually
TOTAL ANNUAL COST OF ITEM A + B	B = \$	
Note: If Board takes option to renew cor	ontract in consecutive years 2 & 3, System pro	vider

Note: If Board takes option to renew contract in consecutive years 2 & 3, System provider understands that due to budgetary constraints employee numbers may increase "or" decrease therefore there may be need to either increase or decrease licensing requirements. If this is the

	NAME IN PRINT	
	TITLE	
	PHONE NO	
	FAX NO	
	Email Address	
ADDENDUM	ACKNOWLEDG	SEMENTS (IF ANY)
Numbe	er	Received
		passes years

As Political Subdivisions of the State of Louisiana, The Authority and The Districts are required to use Electronic Bidding (E-Bids) for solicitation of bids, RFP'S, etc. As such this bid can be submitted to our E-Bid Supplier - "Central Bidding" www.centralbidding.com or it can be hand delivered or sent, sealed in an envelope via U.S. Mail; Federal Express or other to the Orleans Levee District 6920 Franklin Ave., N.O., La. 70122 by date and time specified for the closing of the bid.

If mailing or hand-delivering proposal please print Bid No 507 in the upper left hand corner of envelope below your return address.

If electronic bid submission is your preferred method of submission then you must sign on to the E-bid company's site at above website for information on how to respond electronically

Section 1. General Requirements Proposal No. 507

SOFTWARE LICENSING OF LAW ENFORCEMENT DATA ACCESS/QUERY/REPORT GENERATING/RECORDS MANAGEMENT SYSTEM

1.1 **PROPOSAL FORM**

The proposal form is bound with specifications and is an integral part of each proposal and must be returned so attached, sealed in an envelope marked "BID SPEC NO. 507 to the Orleans Levee District's Office, 6920 Franklin Avenue, New Orleans, La. 70122 or electronically sent to Central Bidding www.centralbidding.com prior to the time specified in the advertisement for opening of bids which in this instance is 3:00 P.M. THURSDAY November 29th 2017. Opening will be held at the Orleans Levee District's Franklin Facility, 6920 Franklin Ave., N.O., La. 70122 in room 109.

1.2 GENERAL

It is the intent of this bid proposal to provide for:

WEB BASED LAW ENFORCEMENT DATA ACCESS/QUERY/REPORT GENERATING/RECORDS MANAGEMENT SYSTEM

The Contractor providing this software must be experienced, financially sound and currently providing this type of software for other law enforcement agencies.

1.3 SIGNATURE AUTHORITY

Evidence of authority to submit the bid shall be in accordance with R.S. 38:2212 (A) (1) (C) and/or R.S. 39:1594 (C) (2) (d)

The person signing the bid must be:

- 1. A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the secretary of state; or
- 2. An individual authorized to bind the vendor as reflected by <u>an accompanying</u> <u>resolution</u>, <u>certificate or affidavit</u>, or
- 3. An individual listed on the State of Louisiana Bidder's Application as authorized to execute bids. By signing the bid, the bidder certifies compliance with the above.

1.4. <u>WITHDRAWL OF PROPOSAL</u>

Proposal may not be withdrawn after the scheduled closing time for receipt of the proposal, nor may it be withdrawn for at least thirty (30) days thereafter unless by affidavit within 48 hours of bid opening excluding weekends and holidays attesting to errors of unintentional omission of a substantial quantity of work, or services made directly in the compilation of the bid or where obvious, unintentional, mechanical, clerical, or mathematical errors were made.

1.5 CONTRACTUAL WAIVER

The Authority and The Districts assume no contractual obligations by issuing this bid, or by receiving, accepting and evaluating responses.

This bid is neither a letter of intent, a pre-contractual document or an agreement to Contract.

1.6 <u>INTERPRETATION OF SPECIFICATIONS & ADDENDUMS</u>

No <u>oral</u> interpretation will be made to any contractor by phone or in person, as to the meaning of any of these specifications.

Every request for an interpretation of the specifications shall be made <u>in writing</u> and hand delivered, faxed or emailed to the Orleans Levee District Purchasing Department 6920 Franklin Avenue, N.O. La. 70122, fax number (504) 283-1855,

email address: jsisson@orleanslevee.com at least five (5) calendar days (excluding weekends and holidays) before the date and time specified for proposal opening. The contractor submitting the request shall be responsible for its prompt delivery. Every interpretation shall be in the form of an addendum to the specifications. Any and all addendums will be issued prior to seventy-two (72) hours (excluding weekends and holidays) in advance of the date and time fixed for the receipt of proposals. All addendums issued shall become part of the bid and acknowledged on the proposal.

1.7 AFFIDAVIT

A. Successful bidder will be required to submit a notarized Affidavit within 10 days from date of award announcement identifying the individual, partnership or corporation submitting the bid and stating that neither he nor his agents, or any other party for him or on his behalf, has paid or agreed to pay directly or in-directly, any person, firm, or corporation valuable consideration for assistance in procuring, or attempting to procure, the contract herein referred to, and further agreeing that no such consideration or reward will be herein after paid. The affidavit must be on the form included herein and must be notarized. (See Attachment "C page C1)

1.8 **SPECIFICATIONS**: (See Attachment "A" pages A-1 through A-3.

The specifications accompanying the proposal are deemed sufficient for the system required, but should there be an omission or error, or should the specifications be insufficient, the software provider shall not be permitted to profit thereby, nor shall he be penalized, but the O.L.D. The Procurement Manager shall, upon discovery of insufficient specifications, error or omission, correct same, or supply the necessary information or correction.

1.9 **AUTHORITY DECISION FINAL:**

If any of the clauses included in these specifications appear to conflict or to be inconsistent, they will not be read separately but shall be understood to be cumulative, and the specifications as a whole are read in order to arrive at the intent of the Contract.

"The Authority" on behalf of the Districts shall be the sole judge of the meaning and intent of these specifications, and as to whether the specifications have been fully complied with. The Authority's decision, in case of any misunderstanding or dispute in these particulars, shall be final and binding on all parties.

1.10 PATENTS

The Contractor shall defend the Districts and The Authority against any and all suits instituted for alleged infringement of patents, if any and shall pay all damages and cost of suits instituted in any court.

1.11 SIGNING OF PROPOSAL DOCUMENTS:

Any proposal documents not signed by the Contractor will not be accepted. If the Proposal is made by a partnership, it shall contain the names of each partner and shall be signed in the firm's name, followed by the signature for the person authorized to sign, and the printed designation of the office he holds in the corporation.

1.12 <u>INSURANCE REQUIREMENTS</u> (See Attachment "B" pages B1 thru B4)

Successful bidder will be required to submit a certificate of Insurance "IF" required to implement or train personnel on the premises of either District.

1.13 <u>VERIFICATION OF INFORMATION GIVEN BY CONTRACTOR</u>

The Authority and/or the Districts have the right to verify any and all information given by the Contractor in this proposal by any means it deems necessary, which may include:

- 1. Inspections and verifications of company records that apply to any information given.
- 2. Contacting businesses, firms or other government entities where contractor has performed same or similar services.
- 3. Obtaining Business Report Information from Dunn & Bradstreet.

1.14 TERM OF CONTRACT

This contract shall be for a period of one (1) year commencing on the date set forth with renewable terms for up to an additional two (2) years at the option of The Authorities Board.

1.15 AWARDS

Awards shall be based on:

The total overall price and compliance to the required specifications listed on Attachment "A" pages A-1 through A-3

B. Ability of provider to meet all requirements of this contract.

1.16. TERMINATION BY THE AUTHORITHY & DISTRICTS

"The Authority and the Levee Districts may, at their option and discretion, terminate the contract, at any time without any default on the part of the Contractor by giving written notice to the Contractor at least thirty (30) days prior to the effective date of the termination set forth in the notice. There shall be no early termination penalty or fee

1.17 <u>TERMINATION BY CONTRACTOR</u>

If for any reason the Contractor desires to terminate this contract, he may do so upon giving a written notice, to the Procurement Officer of the Orleans Levee District, one-hundred-twenty (120) days prior to the termination date.

1.18 **PERMITS, FEES, LICENSES:**

The Contractor shall obtain and pay for any and all fees, licenses, etc, necessary to provide this service. It shall be the Contractor's responsibility to submit any and all information pertinent to this contract to the proper agencies for approval. Any such information shall be furnished to each District listed in the contract.

1.19 <u>CODES, REGULATIONS AND STANDARDS:</u>

All work performed under this contract shall be in accordance with all related and applicable federal, state and local codes, regulations and industry standards.

1.20 <u>DISPUTE AND VENUE</u>

Venue and jurisdictions of any suit, right or cause of actions arising under or in connection with this proposal, or any actions of The Authority or any of The Districts in connection therewith, including, but not limited to any successful proposal, and any and all warranties and service agreements, shall be in the Parish of Orleans, State of Louisiana.

1.21 NO PERSONAL LIABILITY TO PUBLIC OFFICERS

Nothing herein shall be construed as creating any personal liability on the part of any official, officer, employee, representative or agent of The Authority or any Levee District.

1.22 <u>INDEMNIFICATION/LIABILITY</u>

The Bidder/Contractor shall indemnify and hold harmless The Authority and the Levee Districts and its officers, officials, employees, agents, representatives and personnel against any and all claims, demands, suits, liabilities, damages, losses, and judgments of sums of money to any person, persons or legal entities accruing against. The Authority or the Levee Districts, of personal injury, death or property damage, or any other damage including, but not limited to loss of income, or on any other theory of law, to person or property caused by, growing out of, resulting from, connected with, or by reason of any act, activity, and/or omission of the operation of the Bidder/Contractor its agents, servants employees or subcontractors while engaged in, about or in connection with the discharge or performance of the services to be done or performed by the Bidder/Contractor hereunder, except for The Authority or Levee Districts own acts of gross negligence, and shall also hold the same harmless from any and all claims and/or liens, services, furnished to the Bidder/Contractor in connection with the performance of its obligations.

1.23 LEDS DELIVERY

The successful Contractor will be required to make the system ready for use within 30 calendar days of the award.

1.24 **INVOICES**

The successful contractor will bill "The Districts" separately and monthly for system software licensing with billing information provided to the successful contractor upon award.

1.25 <u>LISTING OF USING AGENCIES</u>

Please provide a listing of at least 3 major police departments in the State of Louisiana who is currently using the proposed "LEDS" system.

SECTION 2

2.01 <u>SOFTWARE</u>

The successful Contractor, at his sole expense, shall furnish all necessary software needed to implement this LEDS system for both Levee Districts .

2.02 <u>ACCESS IDENTIFICATION CODES</u>

The successful Contractor shall provide license, or individual login and passwords required for the Orleans and East Jefferson Levee District's to access the Law Enforcement system.

2.03 **PROPOSAL REQUIREMENTS**

Contractors shall provide all information requested on ATTACHMENT "A" page A-1 through A-3.

ATTACHMENT A

PAGE A-1

	ı
LAW ENFORCEMENT DATA ACCESS/QUERY/REPORT GENERATING/MANAGEMENT SYSTEM	YES NO
1. System to provide "Secure Access" via a Cloud Based Subscription. EXCEPTION:	
2. System to be capable of sourcing real time information. EXCEPTION:	
and federal databases which includes CCHS and DMV databases. EXCEPTION:	
4. System to allow for field reporting via smart forms & plain text field descriptions.	
EXCEPTION:	
5. System to provide for auto-hit response, EXCEPTION:	
6. System to allow for in-car mapping. EXCEPTION:	
7. System to allow for silent distress alerts EXCEPTION:	
	_

	13. System allows for real time query of boat registration information via La. Department of Wildlife and Fisheries connection.	12. System allows for queries via laptop, tablet, Android and IPhone.	11. System to allow for access from anywhere in the United States.	10. System to allow for automatic queries of registered car owner when querying license plate	9. System allows for CAJUN-DOC (Louisiana Offender Locator System) query EXCEPTION:	EXCEPTION:	PAGE A-2 8. System to allow for instant messaging and audible alert notifications on wanted person, stolen vehicles and protective orders.
--	---	---	--	---	--	------------	--

PAGE A-3 15. System to provide for Management of Agency Wide Law Enforcement Records.	
EXCEPTION:	
16. Capability of vendor to install and train if needed	
EXCEPTION:	
17. LICENSE AND/OR USER REGISTRATION MUST BE TRANSFERABLE EXCEPTION:	

ATTACHMENT B



A. General

- 1. The Contractor/Vendors shall obtain and maintain the required insurance policies with the required limits of coverage for the life of the contract or service. A Certificate(s) of Insurance shall be submitted to the Southeast Louisiana Flood Protection Authority-East as proof of insurance in the amounts for purposes stated with the required endorsements. The Certificates of Insurance are subject to the approval of the Authority. The insurance coverage shall be approved by the Authority prior to the commencement of the work or service. The Certificate of Insurance shall be and signed and authorized by the insurance company covering the risk. Insurance renewal Certificates shall be submitted and approved by the Authority at least ten (10) business days prior to expiration date of an insurance coverage. Insurance policies shall be obtained from companies admitted and authorized to do business in the State of Louisiana (La. R.S. 22:1257) and shall be "Best Rated" A VI or better.
- 2. The Contractor/Vendor shall not cause any required insurance policy to be cancelled or permit any insurance policy on file to lapse or experience a reduction in limit of the required coverage. Insurance policies shall include a clause to the effect that the insurance policy and certificate shall not be subject to cancellation of liability of insurance policy without notice. Evidence of policy coverage shall apply on any and all exposures subject to the work or service performed.

Southeast Louisiana Flood Protection Authority-East (SLFPAE), shall be named the Certificate Holder and SLFPAE, Orleans Levee District (OLD), Lake Borgne Basin Levee District (LBBLD) and East Jefferson Levee District (EJLD) shall be named as an Additional Insured and Provided a Waiver of Subrogation in the Favor of the Southeast Louisiana Flood Protection Authority East, the Orleans Levee District, Lake Borgne Basin Levee District and East Jefferson Levee Districts endorsement shall be included on the Insurance Policy and the Certificate of Insurance as defined in this document or the Certificate of Insurance will not be approved.

3. The Authority reserves the right to require increases in the limits of coverage on any line of coverage, additional lines of coverage and complete certified copies of all required insurance policies at the discretion of the District.

B. MINIMUM INSURANCE REQUIREMENTS

WORKERS' COMPENSATION AND EMPLOYERS LIABILITY
 LIMIT of COVERAGE: STATUTORY
 EMPLOYERS LIABILITY: Should exposures involve U. S. Federal Longshoremen's Act
 (USL&H) or Employers Maritime Liability (Jones Act), evidence of insurance shall be submitted
 to the District for approval prior to the commencement of work. This includes any work near or
 over water and/or the use of any vessels).

A Waiver of Subrogation in Favor of the Southeast Louisiana Flood Protection Authority East (SLFPAE), the Orleans Levee District (OLD) and the Lake Borgne Basin Levee District (LBBLD) East Jefferson Levee District (EJLD) endorsement is required.

Aux. Serv. Revised 2017



- 2. COMPREHENSIVE GENERAL LIABILITY LIMIT of COVERAGE: (Claims Made Policy Not Accepted)
 - a) \$2M Each Occurrence
 - b) \$3M Aggregate
 - c) Premises Operations
 - d) Products Completed Operation
 - e) Personal/Adv. Injury
 - f) Property Damage
 - g) Liquor Liability (if applicable)
 - h) Contractual Liability

An Additional Insured and a Waiver of Subrogation in Favor of the SLFPA-East, Orleans Levee District (OLD), and East Jefferson Levee District (EJLD) endorsements are required.

- 3. BUSINESS AUTOMOBILE LIABILITY LIMIT of COVERAGE:
 - a) \$1M PER OCCURRENCE
 - b) \$1M Aggregate
 - c) Owned Autos/Non Owned Autos
 - d) Hired Auto/All Autos

An Additional Insured and a Waiver of Subrogation in Favor of the SLFPA-East, Orleans Levee District (OLD), and East Jefferson Levee District (EJLD)endorsements are required.

- C. MINMUM INSURANCE COVERAGE REQUIREMENTS (If Applicable)
- PROFESSIONAL LIABILITY (Claims Made Policy Accepted)) LIMIT of COVERAGE
 - a) \$1M/\$1M Each Claim/Aggregate
- 2. OWNERS PROTECTION LIABILITY (OPL)/OWNERS & CONTRACTORS LIABILITY (OCP) LIABILITY LIMIT of COVERAGE
 - a) \$1M Each Occurrence
 - b) \$2M Aggregate
- 3. BUILDERS RISK LIMIT of COVERAGE (if applicable)
 - a) Contractual Cost of the Project.

The contractor shall procure and maintain Builders Risk for the duration of the project. The insurance policy shall extend coverage for the protection against perils of fire, wind, hail explosion vandalism and malicious mischief and flood (if applicable). The insurance policy shall show joint

Aux. Serv. Revised 2017



interest to the Southeast Louisiana Flood Protection Authority East and the contractor as they appear. The contractor shall further assume all risk concerning his work until final acceptance of his work by the Southeast Louisiana Flood Protectio9n Authority –East.

4. MARITIME LIABILITY/ POLLUTION & INDEMNITY (P&I) LIABILITY (Applicable to all Watercraft) LIMIT of COVERAGE

A) \$5M Each Occurrence

An Additional Insured & a Waiver of Subrogation in Favor of the SLFPA-East. Orleans Levee District (OLD), East Jefferson Levee District and a 30 Day Cancellation Notice are required.

- 5 AVIATION/AIRCRAFT LIABILITY LIMIT of COVERAGE (if applicable)
 - a) \$10M Each Occurrence (Umbrella/Excess Coverage may Apply)

An Additional Insured & a Waiver of Subrogation in Favor of the SLFPA-E Orleans Levee District (OLD) and East Jefferson Levee District (EJLD) Endorsements and a 30 Day Cancellation Notice are required.

- 6. GARAGE LIABILITY LIMIT of Coverage-Physical Damage Auto Left for Service/Storage/Repair
 - a) \$1M/\$2M Each Occurrence/Aggregate

An Additional Insured & a Waiver of Subrogation in Favor of the SLFPA-East Orleans Levee District (OLD) East Jefferson Levee District (EJLD) endorsements and a 30 Day Cancellation Notice are required.

D. CONTRACTUAL HOLD HARMLESS

The contractor/vendor shall indemnify, and Hold Completely Harmless the SLFPA-E, Orleans Levee District, East Jefferson Levee District all its Employees, Consultants and Members from all loss, liability or expense to which SLFPA-East Board, the Orleans Levee District, East Jefferson Levee District Members the Employees, Consultants may be subject to as a result of operations and/or Errors or Act of Omissions of any subcontractor and or vendor.

STATEMENT:

Under the Minimum Insurance Coverage Requirements to be provided for any and all exposures, the limit of coverage shall apply as required by the Southeast Louisiana Flood Protection



Authority-East. The final insurance coverage requirements are subject to the Bid Specification and /or Contractual Agreement.

The Southeast Louisiana Flood Protection Authority East reserves the right to revise insurance requirements as deemed in the best interest of the Authority reserves the right to cancel any and all contracts, leases, agreements to purchase, etc. for failure of the contractor or vendor to maintain the required insurance or failure to comply with any and all requirements contained in the insurance section.

END of SECTION	
END of SECTION	

ATTACHMENT C

STATE OF LOUISIANA)
PARISH OF	

AFFIDAVIT ATTESTING THAT PUBLIC CONTRACT WAS NOT, NOR WILL BE SECURED THROUGH EMPLOYMENT OF, OR PAYMENT TO SOLICITOR

WILL BE SECURED THROUGH EMPLOYMENT OF, OR PAYMENT TO SOLICITOR	<u>.</u>
KNOWN ALL MEN BY THESE PRESENTS, that a public contract is Contemplated between THE ORLEANS LEVEE DISTRICT And	
REPRESENTED BY	
(NAME) (TITLE) who attest that he is empowered and authorized to execute said documents.	
Further,	·
(1) Affiant employed no person, corporation, firm, association, or other organization, either or indirectly, to secure the public contract under which he received payment, other than persons remployed by the affiant whose services in connection with the construction of the public building project, or in securing the public contract were in the regular course of their duties for affiant; and	regularly
(2) No part of the contract price received by affiant was paid or will be paid to any person, corporation firm, association, or other organization for soliciting the contract, other than the payr their normal compensation to persons regularly employed by the affiant whose services in connecthe construction of the public building or project were in the regular course of their duties for affi	ction with
WITNESSES:	
BEFORE ME, the undersigned authority, personally appeared who being duly sworn, depose and states that the above is true and correct in all respects recited.	
CIVIODAL TO AND CAUDA CONTRACTOR OF THE CONTRACT	day
NOTARY PUBLIC	
Federal I.D. No	