FLOOD PROTECTION AUTHORITY
Your Flood Defense System

March 21, 2018

Representative Cameron Henry – Chairman
Joint Legislative Committee on the Budget
P. O. Box 44294
Baton Rouge, Louisiana 70804

Dear Representative Henry:

In accordance with R.S. 38:318, enclosed please find the Fiscal Year 2019 General Fund, along with a copy of Resolution No. 03-15-18-02. The budget was approved at the meeting of the Board of the Southeast Louisiana Flood Protection Authority on March 15, 2018.

Should you or your staff have any questions, please contact Kelli Chandler CPA, CAIA, Regional Finance Director at 504-286-3100 ext. 1073 or by email at kchandler@slfpae.com.

Sincerely,

Derek E. Boese, PMP, LEED-AP
Chief Administrative Officer

cc: Lambert J. Hassinger Jr., SLFPA-E President
Richard A. Luettich, Jr., ScD, SLFPA-E Finance Chair
Derek E. Boese, Chief Administrative Officer, SLFPA-E
Kelli Chandler, CPA, CAIA, Regional Finance Director, SLFPA-E

On the motion of Mr. Morgan,
Seconded by Mr. Latiolais, the following resolution was offered:

RESOLUTION NO. 03-15-18-02 - APPROVAL OF FPA FY 2019 BUDGET

WHEREAS, the Southeast Louisiana Flood Protection Authority-East (FPA) has reviewed financial projections for Fiscal Year Ending June 30, 2019 for the Authority, including estimated operating revenues and expenditures; and

WHEREAS, funding in the following amounts is required as detailed by the line item budget for Fiscal Year Ending June 30, 2019:

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY-EAST
TWELVE MONTHS ENDING JUNE 30, 2019 BUDGET

	GENERAL FUND	**TOTAL**
REVENUES		
Cost Sharing Allocation	$8,789,450	$8,789,450
Interest Income	52,100	52,100
		-
Total Revenue	**$8,841,550**	**$8,841,550**
EXPENSES		
Personnel Services	$5,836,100	$5,836,100
Travel and Training	86,900	86,900
Professional Services	767,100	767,100
Contractual Services	1,836,000	1,836,000
Materials and Supplies	49,500	49,500
Cost Allocations	-	-
Other Charges	12,300	12,300
Equipment Purchase	253,600	253,600
Total Expenses	**$8,841,550**	**$8,841,550**
Income Before Other Sources (Uses)	-	-
Litigation & Ins	-	-
Net Transfers	-	-
CHANGES IN FUND BALANCES	-	-
FUND BALANCES, BEGINNING OF YEAR	**$5,982,435**	**$5,982,435**

ESCROW FOR MAINT	**-**	**-**
FUND BALANCES AT END OF YEAR	**$5,982,435**	**$5,982,435**

WHEREAS, the FPA is mandated to submit an approved budget by April 1, 2018, to the Joint Legislative Committee on the Budget and other various oversight authorities; and

WHEREAS, the Finance Committee at its meeting held on February 26, 2018, reviewed the FPA Budget for the Fiscal Year Ending June 30, 2019.

BE IT HEREBY RESOLVED, that the Southeast Louisiana Flood Protection Authority-East approves the Fiscal Year Ending June 30, 2019 Budget for the Southeast Louisiana Flood Protection Authority-East.

The foregoing was submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Cosse, Mr. Dastugue, Mr. Englande, Mr. Latiolais, Mr. Miller and Mr. Morgan

NAYS: None

ABSENT: Mr. Hassinger and Mr. Kemp

This resolution was declared adopted this 15th day of March, 2018.

I hereby certify that the above and foregoing is a true and correct copy of a resolution duly adopted by the Southeast Louisiana Flood Protection Authority-East at its meeting on March 15, 2018, held in New Orleans, LA, at which a quorum was present.

Lambert J. Hassinger, Jr.
President / Acting Secretary

FLOOD PROTECTION AUTHORITY EAST

YOUR FLOOD DEFENSE SYSTEM

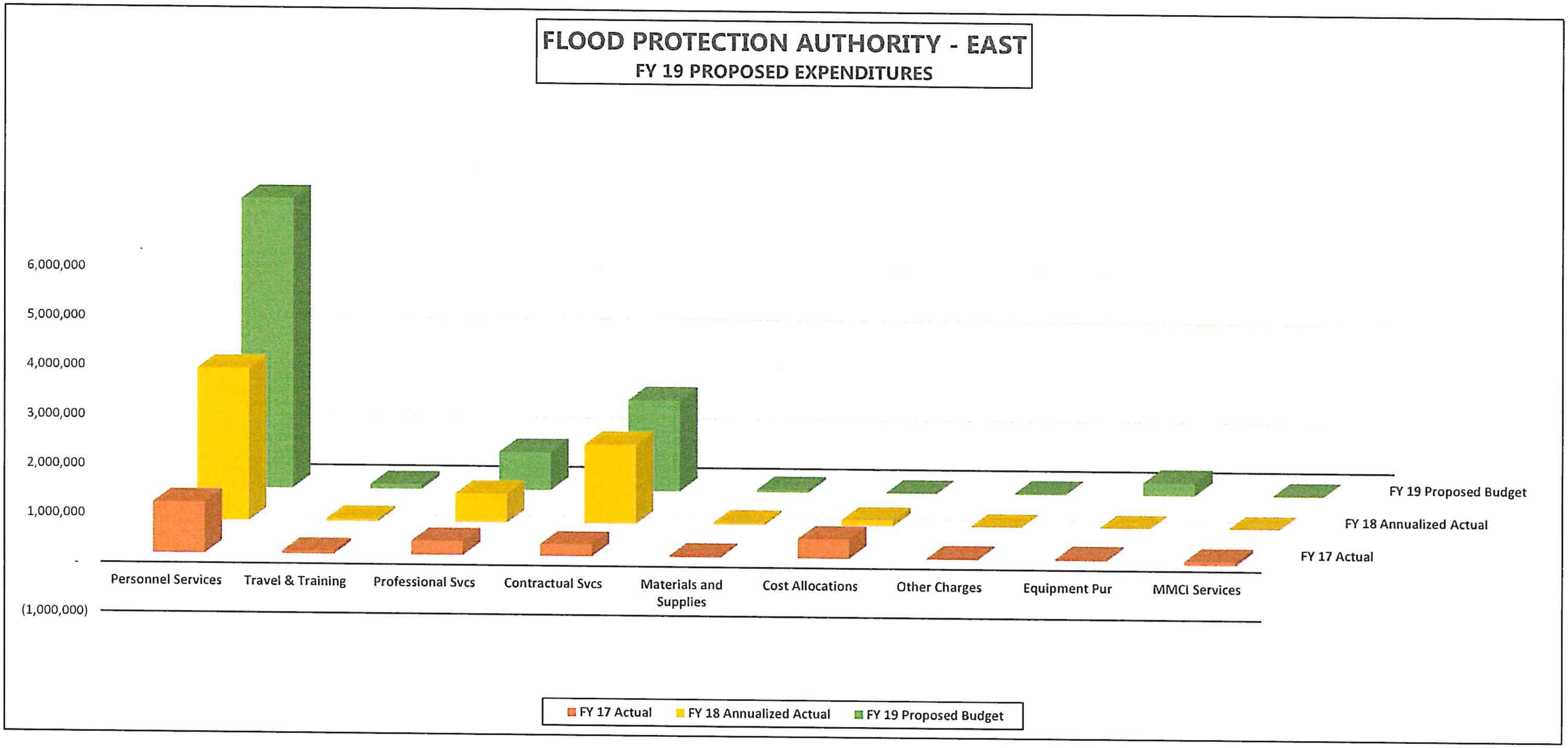
FISCAL YEAR 2019 PROPOSED BUDGET

Revised Draft

03/15/2018

FLOOD PROTECTION AUTHORITY - EAST
GENERAL OPERATING BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2019

TABLE OF CONTENTS


FLOOD PROTECTION AUTHORITY - EAST
FY 19 PROPOSED EXPENDITURES
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
-
(1,000,000)
Personnel Services
Travel & Training
Professional Svcs
Contractual Svcs
Materials and Supplies
Cost Allocations
Other Charges
Equipment Pur
MMCI Services
FY 19 Proposed Budget
FY 18 Annualized Actual
FY 17 Actual
FY 17 Actual
FY 18 Annualized Actual
FY 19 Proposed Budget

FLOOD PROTECTION AUTHORITY - EAST
FY 19 PROPOSED BUDGET
AUDIT FORMAT - SUMMARY

	B	C	D	E	F	G	H	I
1								
2		Full Year	6 Month	Full Year	Full Year	Full Year		
3		**FY 17 Actual**	**CYA 18**	**FY 18 Annual Budget**	**FY 18 Estimate**	**FY 19 Proposed**	**Variance**	**% Change**
4								
5	**Revenues**							
6	Cost Sharing Allocation from Affiliates	2,061,873	785,623	2,360,492	5,301,800	8,789,450	3,487,650	40%
7	Interest Income	37,374	26,046	35,250	52,100	52,100	-	0%
8	**Total Revenues**	**2,099,247**	**811,669**	**2,395,742**	**5,353,900**	**8,841,550**	**3,487,650**	**39%**
9								
10	**Expenses**							
11	Personnel Services	1,044,827	491,230	1,800,176	3,073,400	5,836,100	2,762,700	47%
12	Travel & Training	58,463	25,199	52,200	50,400	86,900	36,500	42%
13	Professional Svcs	286,839	165,791	240,100	587,000	767,100	180,100	23%
14	Contractual Svcs	240,630	120,398	195,100	1,599,100	1,836,000	236,900	13%
15	Materials and Supplies	22,883	4,216	33,000	38,700	49,500	10,800	22%
16	Cost Allocations	397,926	122,301	3,216	122,300	-	(122,300)	0%
17	Other Charges	16,218	481	6,700	900	12,300	11,400	93%
18	Equipment Pur	26,291	-	30,000	-	253,650	253,650	100%
19	MMCI Services	(74,559)	-	-	-	-	-	
20	**Total Expenses**	**2,019,518**	**929,616**	**2,360,492**	**5,471,800**	**8,841,550**	**3,369,750**	**38%**
21								
22	**Excess of Revenues over Expenditures**	**79,729**	**(117,947)**	**35,250**	**(117,900)**	**-**	**117,900**	**0%**
23								
24	Other Financing Sources (Uses)							
25	Sale of Assets	-	-	-	-	-	-	0%
26	Debt Service	-	-	-	-	-	-	0%
27	Litigation& Ins,net	-	-	-	-	-	-	0%
28	Net Transfers	-	-	-	-	-	-	0%
29	**Total Other Financing Sources (Uses)**	**-**	**-**	**-**	**-**	**-**	**-**	**0%**
30								
31	**Net Changes in Fund Balances**	**79,729**	**(117,947)**	**35,250**	**(117,900)**	**-**	**117,900**	**0%**
32								
33	Unrestricted Fund Balance, Beginning	6,020,606	6,100,335	6,100,335	6,100,335	5,982,435	(117,900)	-2%
34								
35	**Unrestricted Fund Balance, Ending**	**6,100,335**	**5,982,388**	**6,135,585**	**5,982,435**	**5,982,435**	**-**	**0%**
36								
37								

FLOOD PROTECTION AUTHORITY - EAST

FY 19 PROPOSED BUDGET

AUDIT FORMAT - DETAILED

	B	C	D	E	F	G	H	I
1		Full Year	6 Month	Full Year	Full Year			
2		**FY 17 Actual**	**CYA 18**	**FY 18 Annual Budget**	**FY 18 Estimate**	**FY 19 Proposed**	**Variance**	**% Change**
3								
4	**Revenues**							
5	Revenue from East Jefferson Levee District							
6	Reimbursements, East Jefferson	623,297	236,243	701,184	1,520,200	2,500,500	980,300	39%
7	**Total Revenue from East Jefferson Levee Dist**	**623,297**	**236,243**	**701,184**	**1,520,200**	**2,500,500**	**980,300**	**39%**
8								
9	Revenue from Lake Borgne Basin Levee District							
10	Reimbursements, Lake Borgne	233,562	82,420	251,512	555,700	919,500	363,800	40%
11	**Total Revenue from Lake Borgne Basin Levee**	**233,562**	**82,420**	**251,512**	**555,700**	**919,500**	**363,800**	**40%**
12								
13	Revenue from Orleans Levee District							
14	Reimbursements, Orleans Levee District	1,205,014	466,960	1,407,796	3,225,900	5,369,450	2,143,550	40%
15	**Total Revenue from Orleans Levee District**	**1,205,014**	**466,960**	**1,407,796**	**3,225,900**	**5,369,450**	**2,143,550**	**40%**
16								
17	Investment Income							
18	Interest Income, LAMP	37,198	25,457	35,000	50,900	50,900	-	0%
19	Interest Income, Capital One	176	589	250	1,200	1,200	-	0%
20	**Total Investment Income**	**37,374**	**26,046**	**35,250**	**52,100**	**52,100**	**-**	**0%**
21								
22	**Total Revenues**	**2,099,247**	**811,668**	**2,395,742**	**5,353,900**	**8,841,550**	**3,487,650**	**39%**
23								
24	**Expenditures**							
25	**Personnel Services**							
26	Salaries, Regular	732,192	368,135	1,174,989	2,014,800	3,769,900	1,755,100	47%
27	Salaries, Overtime	732	4,042	-	34,000	78,700	44,700	57%
28	Salaries, Per Diem	16,844	8,888	29,700	17,800	24,800	7,000	28%
29	Retirement Matching Exp	227,214	69,044	445,321	693,100	1,368,900	675,800	49%
30	Social Sec. Commissioners	1,044	551	1,841	1,100	8,100	7,000	86%
31	Social Security, Staff	360	-	-		-	-	0%
32	Medicare, Commissioners	244	129	431	300	7,300	7,000	96%
33	Medicare, Staff	10,296	5,269	17,037	28,700	53,500	24,800	46%
34	Health Insurance	53,112	31,398	124,134	260,000	483,200	223,200	46%
35	Dental Insurance Contribution	-	1,340	4,045	12,300	23,300	11,000	47%
36	Vision Insurance	-	403	-	2,900	5,400	2,500	46%
37	Life Insurance Exp	2,789	2,030	2,678	8,400	13,000	4,600	35%
38	**Total Personnel Services**	**1,044,827**	**491,230**	**1,800,176**	**3,073,400**	**5,836,100**	**2,762,700**	**47%**
39								
40	Travel							
41	Meals, Lodging, Transportation, Staff	18,029	2,014	15,000	4,000	18,000	14,000	78%
42	Meals, Lodging, Transportation, Comm	16,368	8,446	25,000	16,900	16,900	-	0%
43	Registration Fees, Staff	6,995	-	-	-	-	-	0%
44	Registration Fees, Commissioners	1,200	325	-	700	1,200	500	42%
45	Training & Registration Fees	15,871	14,414	12,200	28,800	50,800	22,000	43%
46	**Total Travel**	**58,463**	**25,199**	**52,200**	**50,400**	**86,900**	**36,500**	**42%**
47								
48	Contractuals							
49	Worker's Comp Expenses	493	-	500	289,000	317,900	28,900	9%
50	Building Maintenance	645	-	-	-	-	-	0%
51	Voice & Data Repair & Maint.	1,151	-	-	-	1,200	1,200	100%
52	Rental Expense	30,418	11,297	33,000	22,000	21,500	(500)	-2%
53	Dues & Subscriptions	23,337	927	15,000	19,500	23,300	3,800	16%
54	Advertising	29,405	69,937	3,600	139,900	139,900	-	0%
55	Printing	3,374	336	-	700	3,400	2,700	79%
56	Postage	753	185	1,000	400	800	400	50%
57	Voice & Data Services	29,889	15,416	25,000	30,800	30,800	-	0%
58	Insurance Premiums	65,832	14,282	70,000	1,080,800	1,188,900	108,100	9%

FLOOD PROTECTION AUTHORITY - EAST

FY 19 PROPOSED BUDGET

AUDIT FORMAT - DETAILED

	B	C	D	E	F	G	H	I
1		Full Year	6 Month	Full Year	Full Year			
2		**FY 17 Actual**	**CYA 18**	**FY 18 Annual Budget**	**FY 18 Estimate**	**FY 19 Proposed**	**Variance**	**% Change**
59	Software Maintenance	42,790	4,663	35,000	9,300	70,700	61,400	87%
60	Payroll Services	2,592	920	4,000	1,800	2,600	800	31%
61	Civil Service Fees	-	-	1,500	-	-	-	0%
62	Miscellaneous Contractual Services	9,951	2,435	6,500	4,900	35,000	30,100	86%
63	**Total Contractuals**	**240,630**	**120,398**	**195,100**	**1,599,100**	**1,836,000**	**236,900**	**13%**
64								
65	Materials & Supplies							
66	Office & Computer Supplies	15,397	3,936	25,000	7,900	15,400	7,500	49%
67	Supplies, Equipment	3,586	280	4,000	30,800	30,200	(600)	-2%
68	Fuel	3,899	-	4,000	-	3,900	3,900	100%
69	**Total Materials & Supplies**	**22,883**	**4,216**	**33,000**	**38,700**	**49,500**	**10,800**	**22%**
70								
71	Professional Services							
72	Accounting and Auditing	11,000	-	-	-	-	-	0%
73	Engineering and Consulting Expenses	63,421	44,885	60,000	89,800	89,800	-	0%
74	Legal Fees	12,858	-	10,000	10,000	12,900	2,900	22%
75	Public Relations Expense	2,802	1,995	132,600	4,000	4,000	-	0%
76	Information Tech Services	46,913	13,700	-	27,400	-	(27,400)	0%
77	Computer HW SW Services	-	-	30,000	-	120,000	120,000	100%
78	Other Professional Services	149,846	105,211	7,500	455,800	540,400	84,600	16%
79	**Total Professional Services**	**286,839**	**165,791**	**240,100**	**587,000**	**767,100**	**180,100**	**23%**
80								
81	Cost Sharing Allocation from Affiliates							
82	Cost Alloc From OLD	396,318	122,301	-	122,300	-	(122,300)	0%
83	Direct - Wages and Benefits	-	-	-	-	-	-	0%
84	Charges From Other Affiliates	1,608	-	3,216	-	-	-	0%
85	**Total Cost Sharing Allocation from Affiliates**	**397,926**	**122,301**	**3,216**	**122,300**	**-**	**(122,300)**	**0%**
86								
87	Machinery and Equipment							
88	Purchase, Vehicles	26,291	-	30,000	-	68,650	68,650	100%
89	Purchase, Computer Software & Technology	-	-	-	-	185,000	185,000	100%
90	**Total Machinery and Equipment**	**26,291**	**-**	**30,000**	**-**	**253,650**	**253,650**	**100%**
91								
92	Other Charges							
93	Licenses & Permits	276	261	200	500	500	-	0%
94	Bank Charges	286	97	-	200	300	100	33%
95	Other Miscellaneous Expenses	15,656	124	6,500	200	11,500	11,300	98%
96	**Total Other Charges**	**16,218**	**481**	**6,700**	**900**	**12,300**	**11,400**	**93%**
97								
98	MMCI Services							
99	MMCI - OTHER	(74,559)	-	-	-	-	-	0%
100	**Total MMCI Services**	**(74,559)**	**-**	**-**	**-**	**-**	**-**	**0%**
101								
102	**Total Expenditures**	**2,019,518**	**929,615**	**2,360,492**	**5,471,800**	**8,841,550**	**3,369,750**	**38%**
103								
104	**Excess of Revenues Over Expenditures**	**79,729**	**(117,947)**	**35,250**	**(117,900)**	**-**	**117,900**	**0%**
105								
106	Unrestricted Fund Balance, Beginning	6,020,606	6,100,335	6,100,335	6,100,335	5,982,435	(117,900)	-2%
107								
108	**Unrestricted Fund Balance, Ending**	**6,100,335**	**5,982,388**	**6,135,585**	**5,982,435**	**5,982,435**	**-**	**0%**
109								
110								

FLOOD AUTHORITY PROTECTION - EAST
FY 19 IT SCHEDULE

	B	C	D	E
1				
2				
3	**Decription of GL Acct**	**Vendor**	**Transaction Description**	**FY 19 Annual Cost**
4	Information Tech Services	Restech	To provide additional help for desktop/front line user support.	$ 10,000
5	Information Tech Services	Universal Data	To provide advance IT services when necessary. Network engineering support.	$ 10,000
6	Information Tech Services	Unknown	To contract support for configuration to new hardware that will be moved to EJLD Safehouse.	$ 50,000
7	Information Tech Services	Unknown	IT Special Project	$ 50,000
8			**Subtotal Information Tech Services**	**$120,000**
9	Training	Unknown	Training for current IT staff and Director in various areas. Depending on districts needs.	$ 15,000
10			**Subtotal Training**	**$ 15,000**
11	Maint of Software	Softwarehourse International	District wide office 365, plus cost for all districts to be on one plan	$ 45,400
12	Maint of Software	Unknown	AnitVirus Software	$ 1,600
13	Maint of Software	Barracuda Networks	Email Archive	$ 1,400
14	Maint of Software	ESRI INC	Arcgis server enterprise	$ 15,000
15	Maint of Software	Unknown	Misc Software Mtce	$ 7,300
16			**Subtotal Maint Software**	**$ 70,700**
17	Miscellaneous Contractual Services	Unknown	To service the network equipment for the new EJLD Safehouse.	$ 25,000
18			**Subtotal Misc Contractual Svcs**	**$ 25,000**
19	Computers Printers Under $5,000	25	Dell Inspriton computers and docking stations. 50 Computers with accessories.	$ 30,200
20				**$ 30,200**
21	Purchase, Computer Software & Technology	Unknown	Buy Add'l Equipment like switches for the EJLD Safehouse. New hardware that will be moved from Baton Rouge that will benefit the districts	$ 85,000
22			**Subtotal Purchase, Computer Software & Technology**	**$ 85,000**
23				
24			**Total**	**$345,900**
25				
26				

FLOOD PROTECTION AUTHORITY - EAST
FY 19 HEADCOUNT
(Filled and Vacant)

	A	D	E	F	G	H
2	New Dept	Job Description	Authorized	Budgeted	Budgeted Vacant	New
3	200000-Governmental Relations	Administrative Specialist	1	1	0	0
4	200000-Governmental Relations	Specialist Assistant	1	1	0	0
5	200000-Governmental Relations Total		2	2	0	0
6	300000-Internal Audit	Classified Internal Auditor	1	1	0	0
7	300000-Internal Audit Total		1	1	0	0
8	400000-Legal	Paralegal	1	1	0	0
9	400000-Legal	Attorney	1	1	0	0
10	400000-Legal Total		2	2	0	0
11	500000-Administration	Chief Administrative Officer	1	1	0	0
12	500000-Administration	Uncl Reg	1	1	0	0
13	500000-Administration	Public Information Director 2	0	0	0	1
14	500000-Administration Total		2	2	0	1
15	510000-Finance	Finance Director	1	1	0	0
16	510000-Finance	Office Manager	1	1	0	0
17	510000-Finance	Admin Prog Spec A	1	1	0	0
18	510000-Finance	Admin Coordinator 3	1	1	0	0
19	510000-Finance	Contracts/Grants Reviewer 3	1	1	0	0
20	510000-Finance	Accountant 2 (CPG)	1	1	0	0
21	510000-Finance	Accountant 1	1	1	0	0
22	510000-Finance	Accountant Administrator 2	1	1	0	0
23	510000-Finance	Accountant 3 (CPG)	1	0	1	0
24	510000-Finance	Accountant Manager 1	1	1	0	0
25	510000-Finance	Administrative Coordinator 4	1	0	0	0
26	510000-Finance	Accountant 1	1	1	0	0
27	510000-Finance	Accountant Manager 2	1	1	0	0
28	510000-Finance	Administrative Coordinator 4	1	1	0	0
29	510000-Finance	Administrative Program Specialist A	1	1	0	0
30	510000-Finance	Administrative Coordinator 3	1	1	0	0
31	510000-Finance	Procurement Specialist 2	1	1	0	0
32	510000-Finance	Procurement Manager 1	1	1	0	0
33	510000-Finance	Deputy Director of Finance	0	0	0	1
34	510000-Finance Total		18	16	1	1
35	520000-Human Resources	Human Resource Director	1	0	1	0
36	520000-Human Resources	Administrative Coordinator 1	1	0	1	0
37	520000-Human Resources	Guard	1	1	0	0
38	520000-Human Resources	Safety Risk Agency Director	1	1	0	0
39	520000-Human Resources	Safety and Emergency Preparedness Coordi	1	1	0	0
40	520000-Human Resources	Human Resources Analyst C	1	1	0	0
41	520000-Human Resources	Human Resources Analyst A	1	1	0	0
42	520000-Human Resources	Administrative Coordinator 2	1	1	0	0
43	520000-Human Resources	Human Resource Analyst B	1	0	0	0
44	520000-Human Resources	Training/Devel Program Mgr	0	0	0	1
45	520000-Human Resources	Human Resources Analyst C	1	0	1	0
46	520000-Human Resources Total		10	6	3	1
47	530000-IT	IT Director	1	1	0	0
48	530000-IT	IT Tech Support Specialist 1	1	1	0	0
49	530000-IT	IT Tech Support Specialist	1	1	0	0
50	530000-IT Total		3	3	0	0

FLOOD PROTECTION AUTHORITY - EAST
FY 19 HEADCOUNT
(Filled and Vacant)

	A	D	E	F	G	H
2	New Dept	Job Description	Authorized	Budgeted	Budgeted Vacant	New
51	540000-Police - Authority	Police Chief	1	1	0	0
52	540000-Police - Authority Total		1	1	0	0
53	660001-O&M - OLD	Director of Maintenance	1	1	0	0
54	660001-O&M - OLD	Administrative Coordinator 4	1	1	0	0
55	660001-O&M - OLD Total		2	2	0	0
56	650000-Engineering	IT Geo Project Supervisor	1	1	0	0
57	650000-Engineering	Administrative Assistant 5	1	1	0	0
58	650000-Engineering	Engineer 6	1	1	0	0
59	650000-Engineering	IT Geographic Support Analyst	1	1	0	0
60	650000-Engineering	Engineering Technician 5	1	1	0	0
61	650000-Engineering	Engineer 7	1	1	0	0
62	650000-Engineering	Engineering Technician 4	1	0	1	0
63	650000-Engineering	Engineering Technician 4	1	0	1	0
64	650000-Engineering	Engineering Technician 3	1	0	1	0
65	650000-Engineering	Engineering Technician 4	1	0	1	0
66	650000-Engineering	Admin Coordinator 4	1	0	1	0
67	650000-Engineering	Chief Engineer	1	1	0	0
68	650000-Engineering	Director of Engineering	1	1	0	0
69	650000-Engineering	Admin Coordinator 4	1	1	0	0
70	650000-Engineering Total		14	9	5	0
71	Grand Total		55	44	9	3

FLOOD PROTECTION AUTHORITY - EAST
FY 19 PROPOSED BUDGET
EQUIPMENT SCHEDULE

Department	DESCRIPTION	Explanation	UNIT COST	QTY	TOTAL COST
	Vehicle Purchase, along with accesorries	For the use of Chief Administrative Officer	38,650	1	38,650.00
	Vehicle Purchase	For the use of Chief Engineer	30,000	1	30,000.00
	Accounting System	New Accounting System for all entities	100,000	1	100,000.00
	Server	New Server to replace the one at OLD location	60,000	1	60,000.00
	Add'l Equipment and Switches	For sand moved from Baton Rouge	25,000	Varies	25,000.00
	Subtotal Admin				**$ 253,650.00**
	Total				**$ 253,650.00**