

CAO Report to FPA Board – March 2020

****DUE TO THE QUICKLY CHANGING NATURE OF THE COVID-19 SITUATION, THERE WILL BE A SEPARATE REPORT PROVIDED TO THE BOARD AT THE 19 MARCH 2020 MEETING****

OPERATIONS/MAINTENANCE

OPERATIONS

Complex Structures:

Organization – Foreman position advertised in house and selected candidate pending. Electrician Specialist position has been filled. Electrician Specialist Leader and Maintenance Repairer 2 positions currently advertised. Complex crew is 75% of positions budgeted.

Field Progress - All complex structures are on schedule regarding operations and maintenance requirements. USACE annual inspections of structures to date have no deficiencies.

General Notes: There are two remaining Requests for Technical Assistance pending USACE action:

- RTA-1 Request for Caernarvon rain water infiltration into the hydraulic tank and pit cover redesign. *The USACE in-house labor has visited the site and is preparing fabrication of replacement parts.*
- RTA-2 Request for Caernarvon gate vibration to be corrected. *USACE in-house labor will perform the improvements. USACE in-house labor visited site to prepare for the upper pintle work.*

Contracts –

Current:

OLD 2028821 BKI - BBSG O&M Manual review comments incorporation

Still waiting on CPRA review, on CPRA 3/6/2020 Volume 3 Schedule Tracker as TBD for review date. Awarded Amount \$8,865.11

OLD 2020131 Evans-Graves - Bayou St John Historic and O&M Report

E-G working on report and expect to have completed report by end of March. Awarded Amount \$73,056.00

OLD 8120322 Tetra Tech - Capstan Design and CM

TO 30-08-02 issued to TT, work to start soon. Awarded Amount \$128,990.00

OLD PO Barnes Electric - BBSG Lightning Protection Installation

Barnes Electric to start work on swing bridge lightning protection on week of 3/16 and take approximately 4 days to complete. Awarded Amount \$15,761.00

Immediate Future:

OLD BPROJ041 OLD Tetra Tech - Barge Gate RRM USACE Coordination

Proposal for barge RRM items received and under review. Anticipate April Board resolution for next TO.

OLD PO RES - GIWW Surge Barrier Isolation Joint Clean and Coating

Quote requested from RES for annual isolation joint cleaning and coating.

OLD PO Bayou Bienvenue VLG Electric Motor Replacement

WIP on obtaining quote for new electric motor for BB VLG to replace before USACE inspection on 4/27. Old motor will be re-built as spare. Quote requested from RES for annual isolation joint

cleaning and coating.

General Notes - Progress is continuing to implement the I-Storm Peer review list of Overall Challenges. Complex structure crews are preparing for USACE annual inspection of structures: April 27 (GIWW Surge Barrier). The in-house effort to complete the additional 5 RRM's is 93% complete. FPA is waiting on some USACE guidance to complete.

LBBLD Pump Stations:

Organization – Six of the nine operating engineer positions are filled. Pump station operator position applications have been received and applicants to be interviewed.

Field Progress – There was a below average rain period since mid-February. Pump Stations 1 and 4 have diminished capacity due to one pump at each station being out of commission and due to Parish contract litigation. The Parish has authorized the Engineer to begin field measures to retrofit the gear for the opposite rotation. The remaining two diesel engines at each station are starting to pose an operational hazard due to age and lack of ability to obtain parts or service. Pump Station 6 has a pump that has limitations that requires a new anti-reversing back up ring that will be ordered and shipped or manufactured. Until such time of replacement, this pump is to be used in an emergency situation only. Pump Station 6 will be fitted for new exhaust pipes and flaps. Pump Station 8 generator is repaired.

Contracts –

Current:

LBBLD PO Gill's Crane - New Staff Gauges at Each Station

Waiting on stainless steel anchors. Award Amount \$18,750.00

LBBLD 40 Conhagen - Pump Stations 6 and 7 Pipe Hangar Repairs and Pump Repairs

Contract is complete. Final Amount \$1,467,021.60

LBBLD PO Conhagen – Pump Station 6, Pump 2 Gearbox Backstop Ring

Manufacture and install new ring. Award Amount \$18,650.00

General Notes - Additional repair projects will proceed upon receipt of agency funding approval in FY 2021.

PCCP:

Organization – Nine of ten approved positions required for operations and daily maintenance for the three stations are in place. The vacant Facility Assistant Maintenance Manager A Power Generation position is re-advertised.

Field Progress – The USACE demolition contract to remove the Interim Control Structures (ICS) and construction of sheet pile concrete caps is 96% complete. The Warranty Period for PCCP has expired, but ongoing warranty work by the PCCP JV is continuing to progress. The USACE also has a contractor on all sites addressing the Outstanding issues listed below.

- *Outstanding USACE contract issues remaining* -
 - The overhead exhaust fan covers in the generation building may be permanently removed by the USACE and will ease inspection and maintenance efforts. USACE has remove the fan covers from the generator buuildings.
 - Access to the top of fuel storage tanks for fuel sampling and valve operation is not safe as presently constructed. USACE contractor has begun to apply non slip tape to top of

tank crown and to install the safety cable. Ladders are being fabricated for future installation

- The overhead crane report from the manufacturer has been received and none of the cranes are certified due to various deficiency issues. The FPA has locked out usage. The USACE contractor will begin rail alignment and is preparing a proposal for the installation of work platforms and other crane repairs.
- The pneumatic panel box for the bulk fuel tanks will be replaced or modified by the USACE.
- The basement wall and slab cracks leakage are being evaluated by the USACE and CPRA for additional epoxy grouting.
- *General Notes:* There are two remaining Requests for Technical Assistance pending USACE action:
 - RTA-9 Contaminated/Clogged Gearbox Cooling Water Supply Circuit – Request to provide modification of flow to oil-water heat exchangers to prevent future contamination/clogging of piping and heat exchanger. *USACE has completed the flow study and is assessing options.*
 - RTA-10 Procedure for Operating PCCP Stations Without Operational Forebay Water Level Sensors – *USACE will have instructions in the O&M Manual, not the Water Control Manual to address this situation using sensors inside the rake bay.*

Contracts –

Current:

OLD PO Spartan - Hydraulic Hose Replacement

Waiting on Hydradyne to give hose lengths with new fittings. Award Amount Pending

OLD 08210012 Jacobs - Fuel Off-Load

Kick-off meeting done, work proceeding. Award Amount \$59,953.00

OLD Moffett-Nichols - Asset Management Phs IV

Work on Trend report progressing. Award Amount \$15,280.00

OLD PO Hydradyne - Bypass Gate Actuator Alignment

Field work has been completed. Final Report pending.

OLD 2082007 Stantec - Bypass Gate Open Modeling

USACE satisfied with latest information and model runs, final report pending. Award Amount \$39,496.00

OLD PO Motorola Solutions - Radio Signal Extenders

Radio mods WIP, need additional reprogramming to function correctly. Bearcom quote for additional SOW pending.

OLD PO H3 Electric - TV Monitor Installation

Field work is complete. Award Amount \$12,900.00

OLD PO H3 Electric - Rollup Door Electric Service

Field Work is progressing. Award Amount \$15,200.00

Immediate Future:

OLD PO Caterpillar Switchgear Maintenance

Upon switchgear cleaning by PCCP crew, LA Caterpillar will enact an audit.

General Notes: FPA Operations is developing a certification program regarding maintenance, operations and safety education and training for the operators. The USACE pending Water Control manual addressing non-tropical events is being reviewed by Vicksburg District. PCCP structure crews are preparing for USACE annual inspection of stations: May 5 (17th St); May 6 (London); May 7 (Orleans).

MAINTENANCE

Grass Cutting/Levee Maintenance

OLD- Continued to cut areas in all three polders. Continued working on ruts and low area repairs noted from in-house quarterly inspection reports, areas noted by Maintenance departments as well as notations from USACE annual inspections. Added fill material and seeded areas of the crown on the Lakefront levees where HPTRM is exposed from pedestrian traffic; ongoing.

EJLD- Continued grass cutting on Hurricane and River levees. Stockpiled and removed debris deposited from lake overtopping behind the foreshore protection. Added fill material and seeded areas of the crown on the Lakefront levees where HPTRM is exposed from pedestrian traffic.

LBBLD- Continued grass cutting along the MRL, canals and 40 Arpent levee system. Continued cutting accessible flats and accessible slopes of interiors of canals; ongoing. Hauled, stockpiled and spread materials in areas behind the sheet pile walls along the 40 Arpent levee system by Pump Stations 1 and 6; ongoing. Continued working on levee maintenance repairs noted from in-house quarterly inspection reports as well as notations from USACE annual reports. Continued filling ruts, depressions along floodwalls and hog damages on levees on both the protected and unprotected sides of the Hurricane floodwalls. Cut encroaching vegetation and tree branches on the protected and unprotected sides of the Hurricane system using the boom mower.

Floodgates and Valves

OLD- Routine maintenance on and around floodgates and valves along the MRL and Hurricane systems in Orleans, the MRL and Hurricane floodgates in Lake Borgne and the Hurricane floodgates in EJ. Routine maintenance on floodgates on the outfall canals in Orleans. Crews continued working on valve deficiencies noted on the 4th quarter inspection reports. Crews completed the 1st quarter exercising and maintenance of all MRL and Hurricane valves. Crews reinstalled ORV32 valve and pulled ORV33 valve and brought it back to the facility for reconditioning. Crews painted over graffiti on several EB route, outfall canal and Hurricane floodgates in Orleans.

EJLD- Continued general maintenance of and around the floodgates along the West Approach, East Approach and the Lake.

LBBLD- Continued general maintenance of and around the floodgates on the MRL and Hurricane systems.

Floodwalls

OLD- Painted over graffiti on wall segments in all three polders on the MRL, Hurricane and the three Outfall Canals as well as Bayou St. John. Painted over graffiti on several areas of slope pavement along Lakeshore Drive and the MRL.

EJLD- Crews painted over graffiti on the walls and scour protection of the West and East returns.

LBBLD- Crews painted over graffiti on wall areas and slope pavement along the MRL and floodwall segments on the Hurricane system.

Facilities

OLD- General maintenance of the facility. Needed repairs noted on facility inspection reports are ongoing. Crews in each department have been cleaning up and organizing their respective areas of the warehouse. In house electricians continue running communication wiring in the front administrative building where needed. The contractor finished replacing a section of the gutters above the double entrance doors of the warehouse and finished replacing damaged down pipes around the warehouse. Paint crews continued restriping parking areas in the north and center sections inside of the warehouse. A/C control problems ongoing. In-house HVAC Master is working with newly hired contractor to

regulate the controls. We are waiting on the pumps for the cooling towers that were ordered. Once they arrive they will be installed. The back electric gate at the Police building has been temporarily repaired. Plans are underway to redo the gate opening.

EJLD- General maintenance of the facility. The back electric gate, the access control and several doors aren't working properly. We are trying to get the contractor to address these needed repairs.

LBBLD- General maintenance of the facility. Electric entrance/exit gates have been installed but we have to wait until the river level drops in order to trench and run the electrical service to the gates.

Equipment

OLD- General maintenance and servicing of equipment and vehicles; nothing out of the ordinary. A couple of P/U trucks have arrived that were ordered off of the 2020 budget.

EJLD- General maintenance and servicing of equipment and vehicles; nothing out of the ordinary.

LBBLD- General maintenance and servicing of equipment and vehicles; nothing out of the ordinary.

General Notes

OLD- A Supervisor A was hired and started work to fill a vacant Supervisor A position in Group 314; Mechanic Shop.

EJLD- We continued the interviewing and hiring processes to fill vacant Laborer and MEO Light positions.

LBBLD- Interviews are scheduled to fill two vacant Laborer positions if they aren't postponed due to the recent Covid-19 issue.

The annual inspection with USACE was held for the St. Bernard Polder in Orleans on 2-19-20 and went very well. The annual inspection with USACE was held on 3-11-20 which covered the entire river and west side of the IHNC of the Metro Polder. The inspection went very well.

The annual inspection with USACE that was scheduled for 3-4-20 and then again on 3-12-20 for the Lakefront and outfall canals of the Metro Polder had to be rescheduled each time due to rain or wet conditions. This inspection was scheduled for Thursday, 3-19-20, weather and conditions permitting but I just received notice from USACE that it is postponed until further notice due to the Covid-19 situation. The annual inspection with USACE was scheduled for 3-18-20 in Orleans for the New Orleans East Polder on all areas in the east that aren't under USACE control. I just received notice from USACE that it has been postponed until further notice due to the Covid-19 virus situation.

Crews from LBBLD and EJ are assisting Orleans crews in preparation for the upcoming USACE inspections in the various Polders in Orleans.

Orleans Maintenance team members are assisting the Engineering department with conducting high river inspections in EJLD and LBBLD on Fridays, Saturdays and Sundays each weekend until further notice.

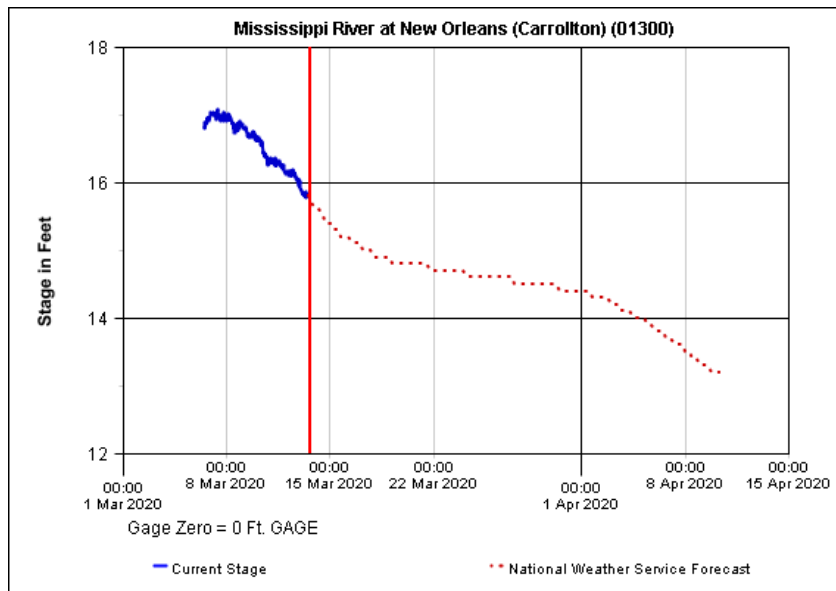
All three districts are taking sanitation measures to be proactive to try to reduce the spread of Covid-19. This includes, disinfecting surfaces on ice machines, scoops for ice machines, bathroom fixtures, floors, countertop surfaces, door handles, vehicle/equipment steering wheels, seats, handles, locks and other commonly touched items. We have temporarily suspended the use of time clocks. Foreman and above can use their cell phones or computers to clock in and out daily. Time approvers are manually entering into ADP the in and out times for their employees. Maintenance is doing a roll call to verify that employees are present and accounted for instead of having employees sign in and out each day.

ENGINEERING REPORT

Departmental Comments

Flood Fight

The Mississippi River went back over elevation 15 at the Carrollton Gage on February 24, 2020, re-starting Phase II Flood Fight Battle Rhythm and river levee inspections seven days a week. The river crested at 17.0 feet on March 7 and has begun to slowly recede. Current forecasts estimate the river will fall below el 15 on March 18, which will reduce inspections back to three days a week. The river is forecast to continue falling throughout this forecast period, which extends through April 10, 2020, when the river is predicted to be at elevation 14.2. During the current forecast period, the river will not fall below elevation 11, at which point inspections can be discontinued.



Inspections

First Quarter Inspections are 95 percent complete and on target to be 100 percent complete before March 31. Our Inspection Team of technicians and engineer 1 have been working extended hours (45 -50 hours per week) to cover normal inspection duties and the extended River Run Inspections to meet all deadlines. Extended work hours will remain in effect throughout the current flood fight to stay ahead of schedule.

Annual Corps of Engineers Inspections continue with assistance from our Maintenance, Engineering, and Operations staff. To date, only minor findings have been noted. East Jefferson, Lake Borgne, and much of the Orleans Lakefront, IHNC, and MRL inspections are complete. Common observations include lightning strikes / minor concrete spalls, encroachments, ponding water, and worn turf on the crown of the lakefront levees as a result of pedestrian traffic. Engineering is working with our Maintenance Department to repair and correct these items. We have begun placing clay and grass seed on the levee crown in the worn areas as time allows between maintenance activities and assisting with inspections.

Complex Structures inspected to date include the Seabrook, Bayou Bienvenue, Bayou Dupre, and Caernarvon Sector Gates, which all came through with no negative findings. The inspection of the remainder of the system will continue through early May.

Permits

The Engineering Department continues to review approximately 60 Levee Safety Permit applications each month from throughout the three parish jurisdiction. Of these applications, approximately 47 percent are from Orleans Parish, 41 percent are from Jefferson Parish, and 12 percent are from St Bernard Parish. The permit software is working well, but we are currently meeting to discuss potential changes that will make the system more efficient and user-friendly for the public, our staff and partner agencies (CPRA and USACE).

Staffing

Multiple candidates to fill the open GIS 1-3 position have been interviewed, and an offer has been extended. We anticipate filling this position by April 6, 2020. In addition to GIS duties, this person will supplement our Inspection Services during High River events.

We have selected several Engineering Student Intern candidates for Interviews and hope to have this part-time Intern on board by mid-April.

Advertisements, Awards, Proposals – Snapshot

Current:

OLD 27862 – Seawall Erosion Control Project Phase IV

Command Construction has chosen to drop all litigation appeals so this project can be awarded without any contingencies. Planning on awarding in March upon Board approval.

EJLD 3027809 - East Jefferson Foreshore Pilot Projects: NTP is March 16, 2020.

LBBLD 4081222 – Violet Canal Phase I Construction: Board Resolution approved award to Cycle Construction for up to their bid amount of \$873k. Cost approved at \$823k, contract is in place and NTP by 31 Mar.

24331 17th Street Canal Erosion Mitigation – Cycle Construction was the low bidder at \$4,011,608.00. Board approved award to Cycle at the February Board meeting. Contract is in place and NTP by 31Mar.

Immediate Future:

OLD 29961 – High-Level Long Term O & M Cost Analysis by MOCA Inc. for LBBLD and EJLD was kicked off 02 Mar

OLD 22856 – W-33 and E-07 Gate repairs still delayed by SVT (CSX design Consultant) due to apparent internal negotiations with PBRR as SVT has verbally approved the plans. Still pushing for written final plan approval.

OLD 21454 – OHV09: Corps issued LNO on 12 Mar. TRS is required although the extent is under review. Significant cost impact if Sheet Piles are required in lieu of a Trench Box. Currently reviewing LNO requirements. Project should move forward in April.

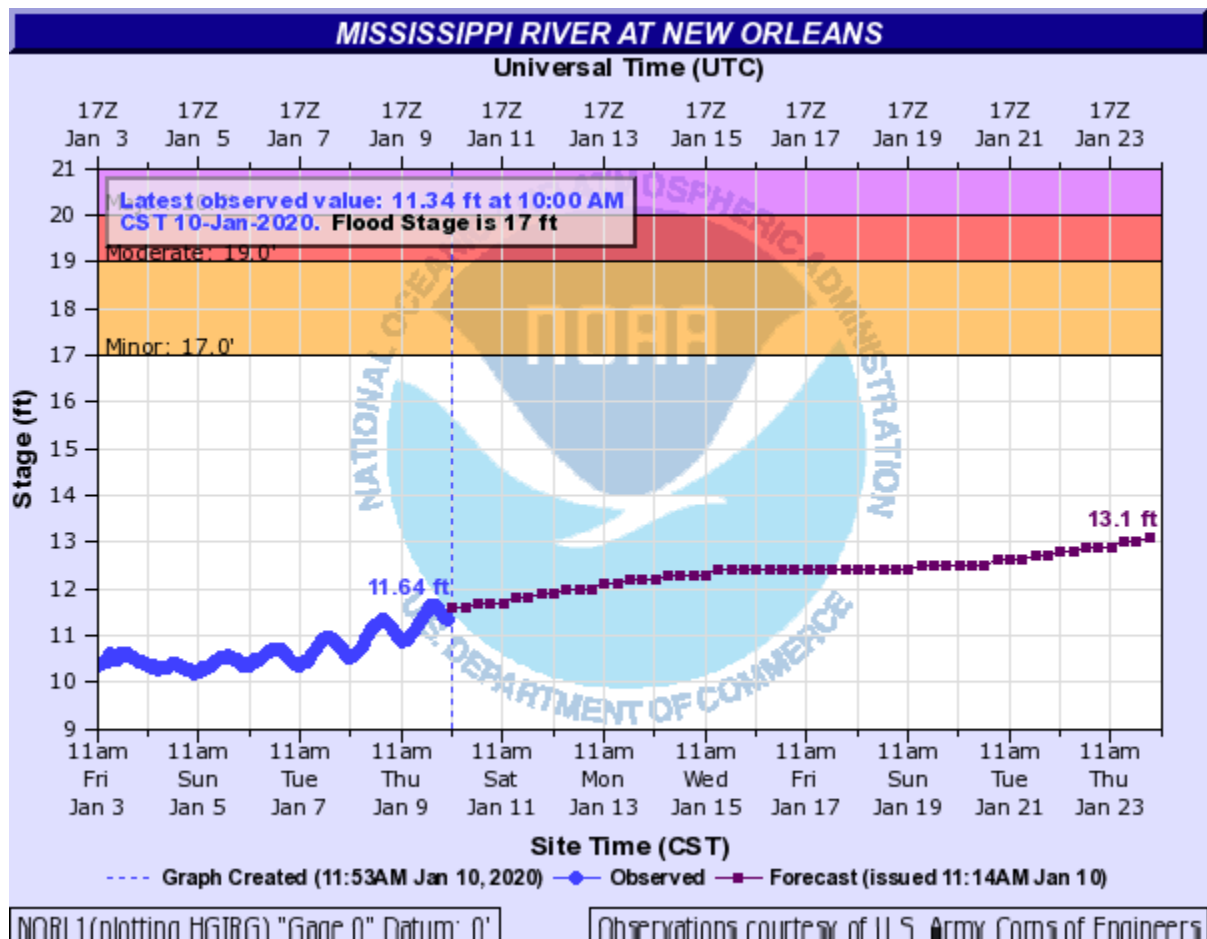
OLD 24343 – Outfall Canal Slope Paving: Waiting for Entergy to relocate some un-permitted Poles and taking two lots (9 and 11) out to avoid excessive runoff close to these houses.

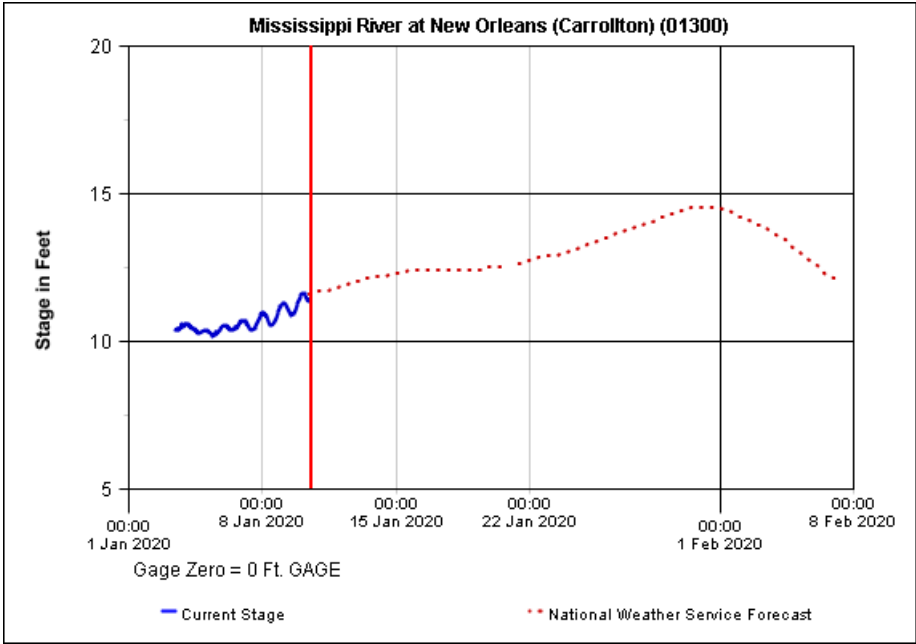
OLD 24414 – AECOM Lakeshore Dr. Traffic Design and overlay Canal Blvd to Robert E Lee: Design is currently 60% complete. City and RTA have asked for a meeting to review and comment on the project.

March Resolution(s):

We will have the following resolution items

1. OLD 27862 – Seawall Erosion Control Project Phase IV - Construction Award to Kort’s Construction Services. The TRO was denied and any appeals by Command Constructed have been dropped so the FPA will award the project to Kort’s Construction Services for 10,495,753.
2. OLD 27862 – Seawall Erosion Control Project Phase IV – An IDIQ Task Order for Construction Administration and Resident Inspection Services not to exceed \$470,000 will be awarded to Design Engineering Inc.





GIS REPORT

Special Projects

Operations & Engineering approved 2 task orders for pilot projects of a site on London & 17th Street Canal. The project started February 18th. NTPs were sent out on Feb. 17th. T. Baker Smith and Fenstermaker are our consultants. Both projects have been delayed due to health concerns. T. Baker Smith had an on-site assessment on March 12th and Fenstermaker's was in January.

Engineering project files have been contracted out for scanning are 50% complete.

Regarding the O&M manual for the Outfall canals, Chris Humphreys, Sean Hodges, Roger Colwell and CPRA representatives met with the USACE to work through concerns about their requirement of multi-beam surveys. That a few other items of concern were ironed out to complete the first canal O&M manual.

Deborah Abunaser and Roger Colwell continue to provide technical support to the public on permit applications.

Sean Hodges continues to support the Deputy CAO, I. T. Director, and Finance Director in project management in Primavera.

GIS

Drone imagery and videos are being utilized through the agency, including monitoring the slide on ARM09.

Permits have been added to the agency's web-based GIS utilized by levee inspectors.

After reviewing 43 applicants for the GIS Analyst position and completing interviews, a selection was made and Glenda Winfield is expected to begin March 23rd.

Records

The Agency's backlog of Records that have met retention are continuing to be purged. The area known as the cage area has been emptied and the record disposal is completed as of March 17th. Approximately 3500 banker boxes of records were disposed of over the course of a month.

Agency Departments are beginning to load their records into the new Roller file system.

A moving company has been contracted to begin moving our Record Drawing Cabinets to the new File room and is scheduled for the first week of April.

FACILITIES/RISK/SAFETY

Port Security Grant

Funds have been received. Work to begin on 2020 submittal.

Safety

15 reported incidents as of 2020. 11 involving operations of vehicles or equipment. 11 deemed preventable.

Meeting with Team to improve monthly topics. Working to increase interaction at meetings. Introducing trending numbers, relatable trends to staff. Updated incident tracking methods. Monthly safety topics are still a work in progress.

Promoting awareness & encouraging vocalizing issues to eliminate the preventable trend that has occurred to start the year.

Safety training of OSHA level 10 hour courses to determine applicable items for safety team staff.

Safety survey working with Gallagher to 3rd party administer, coming soon, March 19.

Safety team increase field visits.

Holding follow up after action reviews for incidents to mitigate reoccurring incidents.

Monthly safety meeting topics

March- poisonous critters and plants. Various hazards that are faced at all facilities. Last year we registered almost double digit bug stings in the field. Encourage awareness of surroundings and identifying known hazard locations.

April- Slips trips & falls. Falls being the #1 cause of deaths on jobsites according to OSHA.

Facilities-

Franklin Renovations- punch list items.

Lesan- Glenn and Kerry taking the lead on fuel tank removal research. 3 initial quotes were received. \$50,000.00 range. We are now inquiring about EPA requirements. Need to engage ECM.

Elysian Fields and EJ Safehouse Security Cameras- Roman and I discussing with AT&T options, reviewing pricing. On hold.

Security Assessment

Bayou St. John- working with ECM to discuss scope of project. Met with GENETEC on January 27th. Follow up discussions held to share estimated needs and map of facilities. Will set up follow up meeting to discuss logistics of remote facilities and est costs.

IDIQs

Franklin Facility- Linfield Hunter & Junius submitted proposal for Franklin yard modifications- Parking lot realignment, security, north stock yard drainage, new parking layout for visitors and staff and wash rack for heavy equipment. Project stage- continued discussions on wash rack options, facility access and control. 2/3 of task billed to date. Awaiting budget number confirmation to move forward on design phase.

Franklin Facility backflow preventer and fire suppression enhancements- Digital Engineering ran a flow test on the system January 15, final deliverable date is March 1st. initial worst case cost est at \$1mill including design, construction and oversight. Met to review report on 3/10/20. Engineering firm finalizing proposal for design phase.

Franklin 2nd floor HVAC corrective work. Review of system on going. Final deliverable date is April 14th.

Franklin Facility warehouse office renovations- Meyers took field measurements January 2 and programming deliverable were received on February 7th. Currently reviewing design costs. Awaiting budget acceptance to move forward.

EOC Franklin- On 1/31 RCL and staff met to discuss lay out requirements. RCL provided initial scoping options on 2/7. Currently reviewing. Will assign RCL to work under HVAC work.

Debris RFQs

Notified qualified contractors of board acceptance, will establish pricing next and set up task orders, finalizing request for pricing sheets now.

Insurance

Updating Cyber Policy.

FINANCE

The Regional Finance Director offers the following updates for the month of March 2020.

- Continued with our theme for 2020 of Spring Cleaning. Continued identifying obsolete distribution codes and work order codes in the Accounting System to deactivate them. Also identified hundreds of distribution codes that were incorrect, and we continue to work on correcting those.
- As part of database redesign and Spring Cleaning, we continued our efforts to identify and pull obsolete items from the store room. We also have filled several dumpsters of trash.
- Finalized the FY 2021 budgets in conjunctions with each department and HR.
- Working on installing protective equipment vending machines at our Lake Borgne and Jefferson locations so that employees can get equipment by swiping their employee ID badge.
- Established revised work order numbering for tracking cost of the HSDRRS vs MRL system as well non-federal levees. Established these codes in our timekeeping system to track labor dollars in this manner. The next phase will be to cross reference the codes to department and begin implementation.
- Began reviewing long-term department needs and restructuring roles to better meet these needs.
- Held kickoff meeting with IT and Sygnvs to discuss the next phase of projects for continued automation.
- Began gathering vendor ACH information to enter in our accounting software to pay electronically.
- Worked with Moca Systems to establish estimated annual O&M costs along with needed reserves. We are still reviewing the information provided for Orleans and are anticipating receiving the information for East Jefferson and Lake Borgne soon.
- Note: In light of the COVID-19 virus, the Federal Reserve cut interest rates almost to \$0. I discussed the recent activity in the markets and the impact on our portfolio with our representative from Edward Jones. Due to the decrease in interest rates, bond values have risen, and our current holdings are paying higher than the current rate on the 10-year Treasury. Although we could redeem our holdings early to lock in these gains, the downside of re-investing at record lows would offset potential market gains. If rates continue to stay at the current level which is expected, our next maturity is in July 2020. At that time, we will take the funds from the maturity and invest it in our short-term cash pool LAMP.

HR/EMPLOYEE SERVICES

NEW HIRES

DEPARTMENT	POSITION	Count
OLD Maintenance	HVAC Refrig. Master Mechanic	1
	Trades Apprentice (Facilities)	1
	Maintenance Repairer 2	1
	Mechanic Supervisor A	1
	Mobile Equipment Operator 1	1
FPA	Deputy Undersecretary 1 (Regional Maintenance Director)	1
Operations	Electrician Specialist	1

SEPARATIONS

DEPARTMENT	POSITION	Count
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RECRUITING

DEPARTMENT	POSITION	STATUS
Operations	Facility Asst. Maint. Manager-A Power Gen	Posting Closes 03/20
	Maintenance Foreman	Interviews to be scheduled
	Maintenance Repairer 2	Applications with the hiring manager
	Trades Apprentice, OE1, OE2	Applications with the hiring manager
EJ Police	Police Officer 2-A	Applications with the hiring manager
OLD Police	Police Officer 2-A	Candidate in pre-employment screening
Engineering	GIS Analyst 1-3	Candidate in pre-employment screening
EJLD Maintenance	Laborer (2 positions)	Candidates in pre-employment screening
	Mechanic 2 (1 position)	Need to re-post-possibly internal move
	Mobile Equipment Operator-Light	Posting closes on 03/17
	MEO2 (1 position)	Interviews to be scheduled
LBBLD Maintenance	Laborer (2 positions)	Interviews scheduled on 03/23
OLD Maintenance	Mechanic 4	Candidate in pre-employment screening

PLANNING/PROJECTS

- Civil Service Activities
 - Phone conference with civil service regarding leave policies for police personnel.
- Training
 - Completed 1st draft of training and development policy
 - One FPA employee passed the herbicide certification exams, and five others have scheduled to sit for their certification exams in March.
 - Supervisors and directors have been broken into three (3) groups of approximately 30 individuals to complete scheduled trainings within a 3-month block of time. The first group started their training in March, and the second group will begin in June and the third group in September.
 - Scheduled a 1 hour, onsite, instructor-led training for March 30, 2020
 - Each supervisor will complete two (2) online self-learning pre-selected courses,

- within the New Directions website, each month, for three (3) months;
 - First live webinar within the New Directions website scheduled for March 18, 2020
 - The 1-hour recap workshop to be hosted by an HR representative is scheduled for March 31, 2020, to review what was covered during that months' trainings
 - Held ADP basic & refresher training with Finance Director with OLD Maintenance's employees on March 26 & 27. Scheduled another refresher for EJ maintenance & police on March 16, 2020
 - Held PES training for the new supervisor in the Maintenance department.
 - Scheduled Levee Inspection Certification for 118 employees to be held at UNO Lindy Boggs Center on April 17, 2020.
- Process Improvement Initiatives
 - Prepared first write up to appear in the Levee Loup to highlight EAP articles on various subjects.
 - Will continue to work with Glenda on an ongoing basis for articles and space availability.
 - Posted EAP information posters in all facilities, including both police stations, mechanic shops, facilities areas, PCCP's and complex structures.
 - COVID-19
 - Compiled FAQ communication for Levee Loup with information from the CDC.
 - Posted flyers in regards to stopping the spread of germs in all restrooms, kitchen areas, and various other places, including the EOC, mechanic shops, levee crew, flood gate crew, facility crew areas, and police stations.
- Finance Organization Structure
 - Met with CAO and Director of Finance to discuss the finance department's current organizational structure, workflow, processes, and idealistic organizational structure. This meeting was held to initiate and organize ideas on what the finance department's structure will be before submitting to CS for final approval.
- Maintenance Budget and Staffing
 - Met with CAO and Director of Finance to discuss budget; some of our positions for the upcoming fiscal year were cut due to budget constraints
 - Met with Regional Maintenance Director to discuss current vacancies and expected timeline to fill
 - Reached out to Job One regarding their next job fair and waiting on their reply
- Vendor Relations
 - Held four (4) meetings for the kickoff of the Supervisory Training objective
 - Coordinated with New Directions Trainer for onsite presentations.
 - Preparing course outline and review for Supervisory training recap for the end of March.
 - Toured U.S. Bio-Chem Medical Services Offices
 - New drug testing company for Global Safety Network
 - Met with Bio-Chem medical director for pre-employment physical protocols
 - Reviewed pre-employment physical agility testing and physical coordination testing or Human Performance Exercises (HPE) protocols
- Team Development
 - HR team continues to study for the SHRM-CP exam
 - HR team scheduled SHRM-CP exam to be completed by June 30
- Projects in progress or will get started in the upcoming months

- Ongoing updates to Employee Services SOP
- Supervisory training on identifying employee needs for FMLA and notifying HR of such and completing the Workers' Comp forms for the medical facilities
- HR training on internal investigations
- ES developed new HR filing system for current and terminated employees – waiting on supplies to complete
- ES to review and update the FPA Employee Handbook

POLICE

PERSONNEL

Regular Officers:	54
Reserve Officers:	33
Civilian Employees:	4
Hours Worked:	9,303
Annual Leave:	126
Sick Leave:	125
Reserve Hours:	702

LAW ENFORCEMENT ACTIVITIES

Misdemeanor Arrests	86
Felony Arrests	15
Citations Issued	401
Warning Citations	2
Dispatched Complaints	416
Proactive Complaints	457
Permit Checks	13
Levee Condition Reports	30
Vehicle Checks	405
Pedestrian Checks	425
Response Time	5 minutes 12 seconds

A breakdown on each agency follows.

	EJLD	OLD	TOTAL
REGULAR OFCR	24	30	54
RESERVE OFCR	17	16	33
CIVILIAN	1	3	4
HOURS WORKED	4085	5218	9303
ANNUAL LEAVE	44	126	170
SICK LEAVE	305	125	430
RESERVE HOURS	305	397	702
MISDEMEANOR ARRESTS	76	10	86
FELONY ARRESTS	9	6	15
CITATIONS ISSUED	109	292	401
WARNING CITATIONS	2	0	2
DISPATCHED COMPLAINTS	238	178	416
PROACTIVE COMPLAINTS	284	173	457
PERMIT CHECKS	13	0	13
LEVEE CONDITION	28	2	30
VEHICLE CHECKS	185	220	405
PEDESTRIAN CHECKS	221	204	425
RESPONSE TIME	5.50 M	4.9 M	5.20 M

POST in service training started for the year.

PoliceOne roll call training in progress

PUBLIC INFORMATION OFFICER

1. Social Media

A. Facebook

- 265 Followers ytd (+3 followers)

B. Twitter

- 497 Followers ytd

C. LinkedIn

- 125 Followers ytd (+3 followers)

D. YouTube

- 23 subscribers

2. Facility Tours (approx. 19 visitors)

- ****ALL TOURS POSTPONED UNTIL FURTHER NOTICE****

- 3/7 Health Community Resources (19 visitors)

3. Everbridge

- Initial training complete. Mass messaging has been begun. All employees encouraged to confirm "YES" receipts via email or text.

- Monday and Friday Everbridge alerts to subscribers re: High River

4. Other

- 2/19 Interview with Lara Regel for "Taff" (German CNN)
- April 2020 (depending on Covid 19) shooting new PSA for Hurricane Season
- April 2020 Begin Filming for Virtual Tours. ETC June/July 2020

INFORMATION TECHNOLOGY/INFORMATION SYSTEMS

Infrastructure Refresh (Update) – Information Technology, in partnership with **Universal Data Incorporated (UDI)**, recently completed the data migration phase from Hyper-V to VMware virtualization technology. Information Technology have started the build out & deployment of the FPA’s business continuity profile. This includes the process of creating systems of prevention and recovery to deal with potential cyber and non-cyber threats to the agency. The goal is to enable ongoing operations before and during execution of an event. Ultimately, build a level of resiliency to withstand a sudden change in our environment and still maintain business operations. **Anticipated Completion – April 2020**

Emergency 911 System – Information Technology, in partnership with **Universal Comm1** have deployed an emergency response program, which provides emergency responders with specific locations within the facility identified by zones. When placing an emergency call, first responders will receive both the location address and the zone (specific area) within the facility in which the call had originated. This program will support both the (OLD) Franklin and the (EJLD) Rev. Richard Wilson facilities. Testing will begin within the week to ensure functionality. **Anticipated Completion – April 2020**

Network Security – Information Technology, is conducting a **(Network Security)** review of all agency computing resources at each facility. The purpose is to ensure the agency security posture is consistent with industry best practice and to ensure all network appliances are up-to-date with the latest industry recommended **(firmware)** updates. **Anticipated Completion – April 2020**

Cyber Insurance – Information Technology, is conducting an annual review the FPA’s Cyber Security Policy. The objective is to ensure whether coverage is sufficient and meet today’s continuing threats. **Cyber insurance** is to help businesses address any expense that might occur as the result of a data breach, including forensic investigations, business losses and notification expenses. Ultimately, providing protection against damages resulting from electronic threats to the agency computing resources. **Anticipated Completion – April 2020**

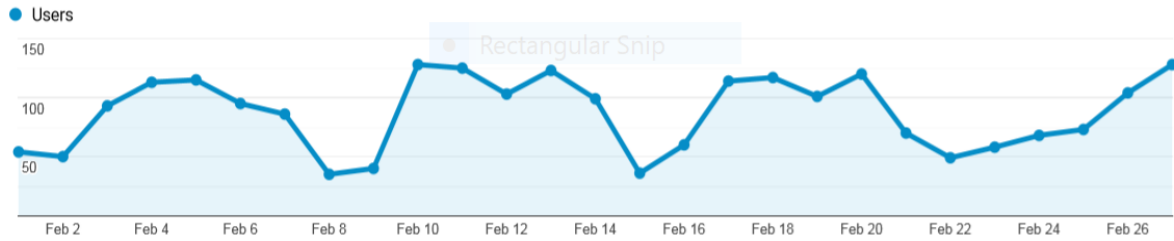
MONTH OF FERUARY WEBSITE ANALYTICS

Audience Overview

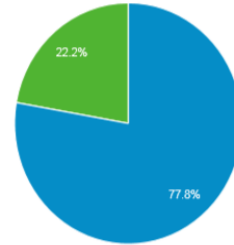
All Users
100.00% Users

Feb 1, 2020 - Feb 27, 2020

Overview



■ New Visitor ■ Returning Visitor



Language	Users	% Users
1. en-us	1,810	97.21%
2. en-gb	17	0.91%
3. en-in	4	0.21%
4. ko	4	0.21%
5. c	2	0.11%
6. en	2	0.11%
7. en-ca	2	0.11%
8. fr-fr	2	0.11%
9. it-it	2	0.11%
10. ko-kr	2	0.11%



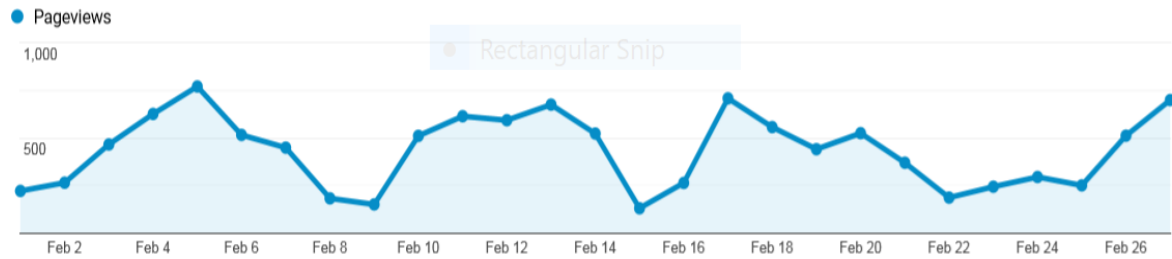
Overview



All Users
100.00% Pageviews

Feb 1, 2020 - Feb 27, 2020

Overview



Pageviews

11,721

Unique Pageviews

4,581

Avg. Time on Page

00:00:28

Bounce Rate

1.73%

% Exit

23.22%

Page	Pageviews	% Pageviews
1. /	3,316	28.29%
2. /closures/	1,012	8.63%
3. /business/permits/	588	5.02%
4. /careers/job-opportunities/	447	3.81%
5. /business/procurement/requests-for-qualifications-rfq/	440	3.75%
6. /contact-us/	388	3.31%
7. /business/procurement/project-bids/	386	3.29%
8. /about-us/team/	376	3.21%
9. /business/board-meetings/board-agendas/	346	2.95%
10. /about-us/who-we-are/	307	2.62%