

**MINUTES OF
SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY-EAST
OPERATIONS COMMITTEE MEETING
HELD ON JULY 18, 2019**

PRESENT: Mark L. Morgan, Chair
Jason Latiolais, Committee Member
Herbert T. Weysham, III, Committee Member

The Operations Committee of the Southeast Louisiana Flood Protection Authority-East (Authority or FPA) met on July 18, 2019, in the Franklin Avenue Administrative Complex, Meeting Room 201, 6920 Franklin Avenue, New Orleans, Louisiana. Mr. Morgan called the meeting to order at 10:30 a.m.

Opening Comments: Mr. Morgan introduced himself as the new Chair of the Operations Committee. The Committee members consist of Clay Cosse, Jason Latiolais and Herb Weysham. He noted that FPA staff worked very hard last week in response to Hurricane Barry and that he appreciated the staff's efforts.

Adoption of Agenda: The agenda was adopted by the Committee.

Approval of Minutes: The minutes of the June 20, 2019, Operations Committee meeting were approved.

Public Comments: None

New Business:

A. Discussion of the selection of firms for the purpose of entering into Indefinite Delivery-Indefinite Quantity (ID-IQ) Contracts with said firms to provide Geotechnical Engineering and Testing Services.

Derek Boese, Chief Administrative Officer, explained that a Request for Qualifications (RFQ) was advertised and issued for three separate services: Surveying, Geotechnical Engineering and Testing, and Civil Engineering. The selection teams were prepared to recommend the top scored firms for Geotechnical Engineering and Testing Services and Surveying Services. Hurricane Barry delayed the completion of the selection process for Civil Engineering Services. Twenty-nine responses were received in response to the RFQ for Civil Engineering Services. Gerry Gillen, Operations Director, was the lead for the selection team for Geotechnical Services. The selection team included Mr. Weysham and Jacinta Gisclair, FPA Engineer.

Mr. Gillen explained that the selection criteria, which was used as the basis for scoring, was included in the RFQ. The eight submittals received were reviewed and scored independently by each member of the selection team. The team recommended that the Board approve the selection of the three firms with the top three total scores: Eustis Engineering, LLC, Ardaman and Associates, Inc., and Fugro Consultants, Inc.

Mr. Morgan noted that the current ID-IQ contracts for Geotechnical Services will expire on August 31st; therefore, there should be sufficient time to have the new contracts in place prior to the expiration of the current contracts. Mr. Boese explained that the Board may be requested next month to extend the current ID-IQ contracts in order to complete existing task orders. He advised that staff was comfortable that three firms each having an ID-IQ contract with a not to exceed amount of \$500,000 would be sufficient to provide Geotechnical Testing and Engineering Services.

The Committee will recommended that the Board approve the selection of the three firms recommended by the selection team for Geotechnical Testing and Engineering Services.

B. Discussion of the selection of firms for the purpose of entering into ID-IQ Contracts with said firms to provide Surveying Services.

Stevan Spencer, Chief Engineer and lead for the selection team, advised that the team members consisted of Mr. Cosse and Ryan Hathaway, FPA Engineer. The 16 submittals received were reviewed and scored independently by each team member using the selection criteria. The team recommended four firms with the top four scores: Linfield, Hunter & Junius, Inc., T. Baker Smith, LLC, Bryant Hammett and Associates, and Fenstermaker. Mr. Boese added that staff was comfortable that four firms each having an ID-IQ contract with a not to exceed amount of \$500,000 would be sufficient to provide Surveying Services.

Mr. Morgan pointed out that several years ago the Board approved the use of the rates approved by the Coastal Protection and Restoration Authority for consulting services.

The Committee will recommend that the Board approve the selection of the four firms recommended by the selection team for Surveying Services.

C. Discussion of the amendment of a Task Order issued to CH2M Hill to increase the task order by \$44,920 for the completion of the Stability Analysis for the London Avenue Canal, thereby increasing the total project cost for the Stability Analyses-Outfall Canals Project to \$177,434.

Chris Humphreys, Engineering Director, explained that CH2M Hill has been working on the Stability Analyses for the Outfall Canals for several years and has had to address the U.S. Army Corps of Engineers' (USACE) comments. The USACE has approved the methodology and solutions developed by CH2M Hill for the stability issues that were identified, thereby providing a path forward. The London Avenue Canal is the last canal to be analyzed. CH2M Hill's current ID-IQ contract expires on August 31st; therefore, the contract needs to be extended to December 31st in order to complete the project.

The Committee will recommend that the Board approve the amendment to CH2M Hill's task order to include the London Avenue Canal analysis and to extend the firm's ID-IQ contract to December 31st.

There was no further discussion; therefore, the meeting was adjourned at 10:45 a.m.