

**MINUTES OF
SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY-EAST
FINANCE COMMITTEE MEETING
HELD ON JUNE 17, 2021**

PRESENT: K. Randall Noel, Chair
Roy M. Arrigo, Committee Member
Lambert J. Hassinger, Jr., Committee Member
Mark L. Morgan, Committee Member

The Finance Committee of the Southeast Louisiana Flood Protection Authority-East (FPA or Authority) met on June 17, 2021, at the Franklin Avenue Administrative Complex, Meeting Room 201, 6920 Franklin Avenue, New Orleans, Louisiana. Mr. Noel called the meeting to order at 10:00 a.m.

Opening Comments: None.

Adoption of Agenda: The Committee adopted the agenda as presented.

Approval of Minutes: The Committee approved the minutes of the Finance Committee meeting held on May 20, 2021.

Public Comments: None

Regional Finance Director's Report:

John Burgess, Acting Regional Finance Director, provided the highlights of the report:

- Finance is preparing for the annual fiscal year (FY) financial audit.
- Staff is working on asset transfers for the Lake Borgne Basin Levee District.
- The physical inventory of the storage room and warehouse was completed in early June.
- Staff is currently working on the fixed assets inventory, timelines for data preparation for the new Asset Management System, and data cleansing and scrubbing to prepare the data to be brought into the new system.

Mr. Morgan asked the number of vendors that registered to receive ACH payment and suggested that insurance certificates be obtained as vendors register. Kelli Chandler, Regional Director, advised that currently approximately 200 vendors are registered for ACH payment and that a process is in place for insurance certificates. Insurance certificates are scanned and placed on a shared drive for access by the Departments that need the information.

New Business:

A. Discussion of the representations made by management in the Louisiana Compliance Questionnaires for the Flood Protection Authority (FPA), Orleans Levee District (O.L.D.), East Jefferson Levee District (EJLD) and Lake Borgne Basin Levee District (LBBLD) for the fiscal year ending June 30, 2021.

Mr. Noel advised that he reviewed the completed Compliance Questionnaires and that they appear to be correct. Ms. Chandler explained that completed Compliance Questionnaires are needed each year as part of the annual FY financial audit. Mr. Morgan and Mr. Arrigo noted that they also reviewed the completed Compliance Questionnaires.

B. Discussion of the proposed selection of The New Orleans Advocate as the Official Journal for the FPA, EJLD and O.L.D. and the St. Bernard Voice as the Official Journal for the LBBLD for publications as required under R.S. 43:171 for a one-year term commencing on July 1, 2021.

Ms. Chandler advised that the FPA is required each year to select official journals for the FPA and levee districts under its jurisdiction. Glenda Boudreaux, Administrative Program Director, explained that under the requirements of R.S. 43:171, the New Orleans Advocate is the only journal that qualifies as the official journal for the FPA, EJLD and O.L.D., and the St. Bernard Voice is the only journal that qualifies as the official journal for the LBBLD.

The Committee will recommend that the Board select the New Orleans Advocate as the official journal for the FPA, EJLD and O.L.D. and the St. Bernard Voice as the official journal for the LBBLD.

C. Discussion of a proposed Cooperative Endeavor Agreement for Mutual Aid between the FPA and the Sewerage and Water Board of New Orleans.

Ms. Chandler explained that the proposed Cooperative Endeavor Agreement (CEA) provides formal recognition that the FPA will partner with the Sewerage and Water Board of New Orleans (SWBNO) in responding to emergencies, such as, hurricanes and flood events.

Mr. Arrigo pointed out that the CEA includes provisions for the helping partner to log and track man hours and resources provided, much of which would probably be reimbursable by FEMA.

The Committee will recommend that the Board approve the proposed CEA with the SWBNO.

There was no further business; therefore, the meeting was adjourned at 10:50 a.m.