

**MINUTES OF
SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY-EAST
FINANCE COMMITTEE MEETING
HELD ON APRIL 20, 2022**

PRESENT: K. Randall Noel, Chair
Roy M. Arrigo, Committee Member
Eugene J. Joanen, IV, Committee Member

The Finance Committee of the Southeast Louisiana Flood Protection Authority-East (FPA or Authority) met on April 20, 2022, in the St. Bernard Parish Council Chambers, St. Bernard Parish Government Complex, 8201 West Judge Perez Drive, Chalmette, LA. Mr. Noel called the meeting to order at 10:00 a.m.

Opening Comments: Mr. Noel requested an update on the public inquiry that was made at the February 17th Finance Committee meeting regarding the reopening of a parking lot.

Chris Humphreys, Director of Engineering, explained that at the last Finance Committee meeting a citizen had inquired about reopening the parking lot on the west side of the Technology Park (just west of Pontchartrain Beach). After discussing the situation with representatives of the Lakefront Management Authority, he found that the parking lot was originally closed for safety reasons relative to vehicles entering and exiting the lot. In addition, the fencing that was initially installed to keep people out of the old Pontchartrain Beach area was damaged by storms and is scheduled to be replaced in the next couple of months. In an effort to keep individuals from entering the old Pontchartrain Beach area, the recommendation was to wait until the new fencing is installed before consideration is given to reopening the parking lot.

Adoption of Agenda: The Committee adopted the agenda.

Approval of Minutes: The Committee approved the minutes of the Finance Committee meeting held on March 17, 2022.

Public Comments: None.

Regional Finance Director's Report:

Denise Businelle, Regional Finance Director, provided the following report:

- PRONTO training will continue on a monthly basis through June. PRONTO will go live on July 1st for the new fiscal year. Staff had user testing in March and internal trainings are currently taking place in order to improve upon certain tasks that did not pass the testing phase.

- The FPA is still experiencing supply chain issues with delays in shipping and increased costs due to higher fuel rates. The supply chain issues may impact the FY 2023 budget.
- In preparation for storm season, training has been scheduled regarding usage of the FPA's emergency app and for new employees on processing payroll during a storm and managing documentation of time worked. Inventory levels are constantly being reviewed to assure that the necessary stock is on hand before a storm approaches.
- The Finance Department has a small storage room sufficient to hold two fiscal years of financial records. Currently, two shipping containers are being rented that are filled with 15 to 20-year old Finance records that, in accordance with the FPA's records retention schedule, no longer need to be retained. Next week a shredder truck will come to the FPA facility to dispose of the boxes of files in the two shipping containers, which can then be returned and the monthly rental cost eliminated. Finance must retain six to seven years of data/records (three in the office and the other four years in storage). The FPA is working with the Secretary of State's Office to determine whether the Finance data/records in storage can be digitally stored and the paper records shredded.

New Business:

A. Discussion of adoption of millage rates for the Lake Borgne Basin Levee District for Tax Year 2022.

Mr. Noel advised that the proposed millage rates for the Lake Borgne Basin Levee District (LBBLD) for 2022 are the same as the millage rates that were adopted for 2021. Kelli Chandler, Regional Director, pointed out that property values in St. Bernard Parish had decreased in the 2020 reassessment.

The Committee will recommend that the Board adopt the proposed millage rates for the 2022 tax year for the LBBLD.

There was no further business; therefore, the meeting was adjourned at 10:15 a.m.