

On the motion of Mr. Morgan,
Seconded by Mr. Kemp, the following resolution was offered:

RESOLUTION NO. 03-16-17-02 - APPROVAL OF SLFPA-E FY 2018 BUDGET

WHEREAS, the Southeast Louisiana Flood Protection Authority-East (SLFPA-E) has reviewed financial projections for Fiscal Year Ending June 30, 2018 for the Authority, including estimated operating revenues and expenditure; and

WHEREAS, funding in the following amounts is required as detailed by the line item budget for Fiscal Year Ending June 30, 2018:

**SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY-EAST
TWELVE MONTHS ENDING JUNE 30, 2018 BUDGET**

<u>Revenues</u>	
Cost sharing allocation from affiliates	\$ 2,360,492
Interest Income	35,250
Total Revenues	\$ 2,395,742
<u>Expenses</u>	
Personnel Services	1,800,176
Travel & Training	52,200
Professional Svcs	240,100
Contractual Svcs	195,100
Materials & Supplies	33,000
Cost Sharing	3,216
Other Charges	6,700
Equipment Purchases	30,000
Total Expenses	\$ 2,360,492
Excess of Revenues over Expenses	35,250
<u>Other Sources (Uses)</u>	
Litigation Proceeds	-
Total Other Sources (Uses)	-
Net Change in Fund Balance	35,250
Unrestricted Fund Balance, Beginning	6,059,895
Unrestricted Fund Balance, Ending	\$ 6,095,145

WHEREAS, the SLFPA-E is mandated to submit an approved budget by April 1, 2017, to the Joint Legislative Committee on the Budget and other various oversight authorities.

WHEREAS, the Finance Committee at its meetings held on March 2 and March 16, 2017 reviewed and recommended approval of the SLFPA-E Budget for the Fiscal Year Ending June 30, 2018.

BE IT HEREBY RESOLVED, that the Southeast Louisiana Flood Protection Authority-East approves the Fiscal Year Ending June 30, 2018 Budget for the Southeast Louisiana Flood Protection Authority-East.

The foregoing was submitted to a vote, the vote thereon was as follows:

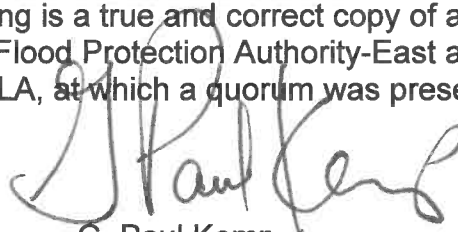
YEAS: Mr. Cosse, Mr. Englande, Mr. Kemp, Mr. Luettich, Mr. Miller and Mr. Morgan

NAYS: None

ABSENT: Mr. Dastugue, Mr. Hassinger and Mr. Latiolais

This resolution was declared adopted this 16th day of March, 2017.

.....
I hereby certify that the above and foregoing is a true and correct copy of a resolution duly adopted by the Southeast Louisiana Flood Protection Authority-East at its meeting on March 16, 2017, held in New Orleans, LA, at which a quorum was present.



G. Paul Kemp
Secretary



Proposed Budget

Fiscal Year 2018



SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY - EAST

February 16, 2017

COMMISSIONERS

Lambert J. Hassinger, Jr., - *President*
Richard A. Luettich, Jr., ScD - *Vice President*
G. Paul Kemp, Ph.D. - *Secretary*
Mark L. Morgan, P.E., *Treasurer*
Clay A. Cosse
Quentin D. Dastugue, CCIM
Andrew J. Englande, Jr., Ph.D., P.E., DEE
Jason P. Lafolais
Herbert I. Miller, P.E.

Mr. Joe Hassinger, President
and members of the Board of Commissioners
Southeast Louisiana Flood Protection Authority East

REGIONAL DIRECTOR

Robert A. Turner Jr., P.E., CFM

Dear Commissioners:

EXECUTIVE COUNSEL

Nyka M. Scott

The Southeast Louisiana Flood Protection Authority's General Budget for fiscal year 2018 estimates total expenses of \$2,360,492 compared to \$1,613,094 of estimated expense for fiscal year 2017. These costs are funded by the three levee districts that are governed by the Authority.

EAST JEFFERSON LEVEE DISTRICT

Derek E. Boese, PMP, LEED-AP - *Executive Director*
203 Plauche Court
Harahan, LA 70123
504.733.0087 | admin@ejfd.com

The increase in expense is due to having a full year of salaries and related expenses for the Regional Finance and IT Director as well as the addition of an Engineer 7 position and for all personnel to receive a 4% merit increase. In addition, increases are anticipated in information technology related costs.

LAKE BORGNE BASIN LEVEE DISTRICT

Nicholas P. Cali, CFM - *Executive Director*
P.O. Box 216
6136 E. St. Bernard Highway
Violet, LA 70092
504.682.5941 | admin@lbbld.com

ORLEANS LEVEE DISTRICT

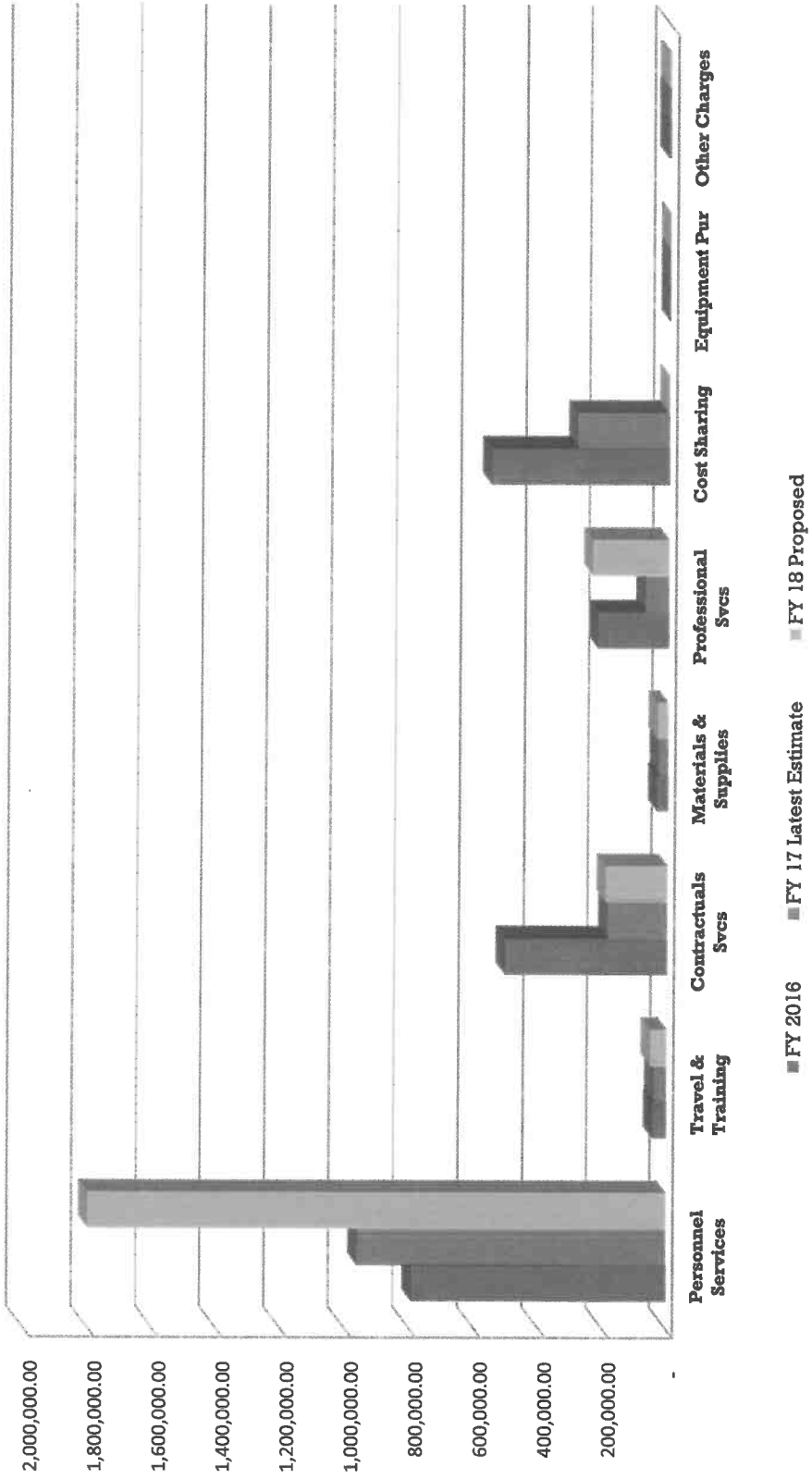
Gerard J. Gillen, III, P.E. - *Executive Director*
6920 Franklin Ave
New Orleans, LA 70122
504.286.3100 | admin@orleanslevee.com

The unrestricted fund balance of the Authority is estimated at \$6,095,145 in the proposed budget for fiscal year end June 30, 2018.

Sincerely,

Robert A. Turner, PE
Regional Executive Director

**SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY - EAST
FY 18 PROPOSED EXPENDITURES**



SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY EAST
FY 2018 PROPOSED BUDGET
Summary - Audit Format

	FY 2016 Actual	FY 17 Budget	FY 17 YTD Actual	FY 17 Actual Annualized	Total General Fund Proposed 2018 Budget
Revenues					
Cost sharing allocation from affiliates	1,562,209	2,190,300	800,254	1,600,508	2,360,492
Interest Income	13,731	35,150	14,692	29,384	35,250
Total Revenues	\$ 1,575,940	\$ 2,225,450	\$ 814,946	\$ 1,629,892	\$ 2,395,742
Expenses					
Personnel Services	793,295	1,450,660	400,349	961,747	1,800,176
Travel & Training	44,443	50,000	19,593	40,970	52,200
Professional Svcs	222,590	127,500	109,752	73,338	240,100
Contractuals Svcs	508,344	135,500	84,212	189,029	195,100
Materials & Supplies	34,043	18,000	16,214	29,256	33,000
Cost Sharing	556,362	405,640	144,471	288,943	3,216
Other Charges	6,494	3,000	3,306	6,736	6,700
Equipment Purchases	-	38,268	26,291	26,291	30,000
Total Expenses	\$ 2,165,571	\$ 2,228,568	\$ 804,188	\$ 1,616,310	\$ 2,360,492
Excess of Revenues over Expenses	(589,631)	(3,118)	10,758	13,582	35,250
Other Sources (Uses)					
Litigation Proceeds	6,251,503	-	-	-	-
Total Other Sources (Uses)	\$ 6,251,503	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	5,661,872	(3,118)	10,758	13,582	35,250
Unrestricted Fund Balance, Beginning	384,441	6,046,313	6,046,313	6,046,313	6,059,895
Unrestricted Fund Balance, Ending	\$ 6,046,313	\$ 6,043,195	\$ 6,057,070	\$ 6,059,895	\$ 6,095,145

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY EAST
GENERAL FUND - FY 2018 PROPOSED BUDGET
DETAIL - AUDIT REPORT FORMAT

	FY 2016 Actual	FY 17 Budget	FY 17 YTD Actual	FY 17 Actual Annualized	Total General Fund Proposed 2018 Budget
1 Revenues					
2					
3 Cost Reimbursements					
4 Reimbursements, East Jefferson	492,498	677,910	209,586	419,172	701,184
5 Reimbursements, Lake Borgne	184,550	247,408	117,825	235,650	251,512
6 Reimbursements, Orleans Levee District	885,161	1,264,982	472,843	945,686	1,407,796
7 Total Cost Reimbursement	\$ 1,562,209	\$ 2,190,300	\$ 800,254	\$ 1,600,508	\$ 2,360,492
8					
9 Interest Income					
10 Interest Income, Capital One	455	100	126	252	250
11 Interest Income, LAMP	13,276	35,050	14,566	29,132	35,000
13 Total Interest Income	\$ 13,731	\$ 35,150	\$ 14,692	\$ 29,384	\$ 35,250
14					
15					
16 Total Revenue	\$ 1,575,940	\$ 2,225,450	\$ 814,946	\$ 1,629,892	\$ 2,395,742
17					
18 Expenses					
19					
20 Personnel Services					
21 Salaries, Regular	553,666	982,190	298,965	637,430	1,174,989
22 Salaries, Per Diem	16,410	28,000	8,188	18,988	29,700
23 Medicare & Social Security Tax, Staff	7,704	13,625	4,554	9,243	17,037
24 Retirement Matching Exp	166,337	336,330	64,054	238,271	445,321
25 Social Sec. Commissioners	1,017	1,800	508	1,177	1,841
26 Medicare, Commissioners	238	500	119	3,455	431
27 Health Insurance	45,868	83,910	22,928	52,666	124,134
28 Dental Insurance Contribution			-	-	4,045
29 Life Insurance Exp	2,055	4,305	1,033	517	2,678
30 Total Personnel Services	\$ 793,295	\$ 1,450,660	\$ 400,349	\$ 961,747	\$ 1,800,176
31					
32 Travel & Training					
33 Meals, Lodging, Transportation, Staff	12,691	12,000	7,226	14,226	15,000
34 Meals, Lodging, Transportation, Comm	16,181	25,000	8,764	21,964	25,000
35 Registration Fees - Staff	11,476	8,000	2,380	2,380	7,500
36 Training Expense - Commissioners	4,095	5,000	705	1,400	4,700
37 Training			518	1,000	
38 Total Travel & Training	\$ 44,443	\$ 50,000	\$ 19,593	\$ 40,970	\$ 52,200
39					
40 Professional Svcs					

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY EAST
GENERAL FUND - FY 2018 PROPOSED BUDGET
DETAIL - AUDIT REPORT FORMAT

	FY 2016 Actual	FY 17 Budget	FY 17 YTD Actual	FY 17 Actual Annualized	Total General Fund Proposed 2018 Budget
41 Accounting and Auditing			11,000	11,000	7,500
42 Engineering and Consulting Expenses	57,170	50,000	27,419	54,838	60,000
43 Legal Fees		5,000	-	-	10,000
44 Public Relations Expense	1,995	2,500		-	132,600
45 Computer HW / SW Services	18,350	30,000	3,750	7,500	30,000
46 Other Professional Services	145,075	40,000	67,583		
47 Total Professional Svcs	\$ 222,590	\$ 127,500	109,752	\$ 73,338	\$ 240,100
48					
49 Contractuals Svcs					
50 Worker's Comp Expenses	460	2,600	-	500	500
51 Building Maintenance	120	-	645	-	-
52 Rental Expense	37,436	26,000	16,382	32,764	33,000
53 Dues & Subscriptions	13,239	15,000	6,738	13,476	15,000
54 Advertising	3,931	3,800	1,288	2,576	3,600
56 Postage	803	500	405	810	1,000
Voice & Data Repair and 57 Maintenance	-	-	1,151	2,302	
58 Voice & Data Services	7,093	6,600	12,570	25,140	25,000
59 Software Maintenance			35,333	35,333	35,000
60 Insurance Premiums	65,114	75,000	2,802	67,802	70,000
61 Payroll Services	1,994	4,000	1,163	2,326	4,000
62 Civil Service Fees					1,500
Miscellaneous Contractual Services					
63	17,054	1,500	5,735	6,000	6,500
64 Bank Charges	176	500		-	-
65 MMCI - Other	360,924				-
66 Total Contractuals Svcs	\$ 508,344	\$ 135,500	84,212	\$ 189,029	\$ 195,100
67					
68 Materials & Supplies					
69 Office & Computer Supplies	25,821	4,000	9,276	18,552	25,000
70 Supplies, Equipment	6,017	8,000	3,586	4,000	4,000
71 Fuel	2,205	6,000	3,352	6,704	4,000
72 Total Materials & Supplies	\$ 34,043	\$ 18,000	16,214	\$ 29,256	\$ 33,000
73					
74					
75 Cost Sharing Allocation from Affiliates					
Cost Alloc from OLD and other 76 Affiliates	538,894	405,640	142,863	285,727	-
77 Charges from Other Affiliates	17,468	-	1,608	3,216	3,216
78 Total Cost Sharing Allocation from Affiliates	\$ 556,362	\$ 405,640	144,471	\$ 288,943	\$ 3,216
79					
80 Other Charges					

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY EAST
GENERAL FUND - FY 2018 PROPOSED BUDGET
DETAIL - AUDIT REPORT FORMAT

	FY 2016 Actual	FY 17 Budget	FY 17 YTD Actual	FY 17 Actual Annualized	Total General Fund Proposed 2018 Budget
81 Licenses & Permits	198	200	38	200	200
82 Other Miscellaneous Expenses	6,296	2,800	3,268	6,536	6,500
83 Total Other Charges	\$ 6,494	\$ 3,000	3,306	\$ 6,736	\$ 6,700
84					
85 Equipment Purchases					
86 Purchases, Automobiles	-	35,000	26,291	26,291	30,000
87 Purchases, Office Furniture and Equipment	-	-	-	-	-
88 Purchases, Miscellaneous Equipment	-	3,268	-	-	-
89 Total Equipment Purchases	\$ -	\$ 38,268	26,291	\$ 26,291	\$ 30,000
90					
91 Total Expenses	\$ 2,165,571	\$ 2,228,568	804,188	\$ 1,616,310	\$ 2,360,492
92					
93 Excess of Revenues over Expenses	\$ (589,631)	\$ (3,118)	\$ 10,758	\$ 13,582	\$ 35,250
94					
95 Other Financing Sources (Uses)					
96 Litigation Proceeds	6,251,503	-	-	-	-
98 Total Other Financing Sources (Uses)	\$ 6,251,503	\$ -	-	\$ -	\$ -
99					
100					
101 Net Changes in Fund Balance	\$ 5,661,872	\$ (3,118)	\$ 10,758	\$ 13,582	\$ 35,250
102					
103 Beginning Fund Balance - General F	384,441	6,063,781	6,046,313	6,063,781	6,077,363
104					
Ending Fund Balance - General					
105 Fund	6,046,313	6,060,663	6,057,070	6,077,363	6,112,613

**SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY EAST
GENERAL FUND - FY 2018 PROPOSED BUDGET
DETAIL - AUDIT REPORT FORMAT**

	FY 2016 Actual	FY 17 Budget	FY 17 YTD Actual	FY 17 Actual Annualized	Total General Fund Proposed 2018 Budget
ALLOCATIONS:					
	<u>FY 2018 Budget</u>	<u>OLD (49%)</u>	<u>EJLD (49%)</u>	<u>LBBLD (2%)</u>	
Chief of Police Salary and Benefits	107,983	52,912	52,912	2,160	
	<u>FY 2018 Budget</u>	<u>OLD (60.15%)</u>	<u>EJLD (28.78%)</u>	<u>LBBLD (11.07%)</u>	
Net SLFPA-E expenses less Police	2,252,509	1,354,884	648,272	249,353	
GRAND TOTALS	<u><u>2,360,492</u></u>	<u><u>1,407,796</u></u>	<u><u>701,184</u></u>	<u><u>251,512</u></u>	

Note: Commissioners expenses are estimated as follows:

Per Diems and Taxes	31,972			
Travel and Training	<u>29,700</u>			
Total Commissioners	<u>61,672</u>			
		OLD (50%)	EJLD (31.25%)	LBBLD (18.75%)
Current allocation % for Commissioners		30,836	19,273	11,564
New allocation based on ad valorem percentages		37,096	17,749	6,827
Difference		<u>6,260</u>	<u>(1,523)</u>	<u>(4,736)</u>

SFLPA-E Personnel Services

FY 2018 Headcount

Job Title	Status @ 12/31/16	FY 18 PROPOSED
Finance Director	1	1
GIS Engineer	1	1
Police Chief	1	1
Paralegal	1	1
Human Resource Director	1	1
Attorney	1	1
Regional Director	1	1
IT Director	1	1
Engineer 7	0	1
Director of Operations	0	0
SUBTOTAL	8	9
<i>Employees of OLD assigned and billed 100% to the Authority</i>		
Administrative Specialist	1	1
Administrative Assistant	1	1
Regional Chief Engineer	1	1
SUBTOTAL	3	3
Grand Total	11	12

SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY EAST
FY 2018 PROPOSED CAPITAL ITEMS BUDGET

	FY 2016 Actual	FY 17 Budget	FY 17 YTD Actual	FY 17 Actual Annualized	Proposed Budget
Equipment Pur					
Purchase, Automobiles		35,000	26,291	26,291	30,000
Purchase, Office Furniture & Equipment		-	-	-	-
Miscellaneous Equipment		3,268	-	-	-
Total Equipment Pur	-	38,268	26,291	26,291	30,000

Southeast Louisiana Flood Protection Authority - East
FY 18 Proposed Grant Budget

	FY 2016 Actual	FY 17 Budget	FY 17 Latest Estimate	FY 18 Proposed
Revenue				
BB00 Grant Revenue				
3245 OthFed Grants Oper	300,919	109,850	34,506	225,370
Total Grant Revenue	300,919	109,850	34,506	225,370
Total Revenue	300,919	109,850	34,506	225,370
Expenses				
BB03 Professional Svcs				
4310 Engineering and Consulting	300,919	109,850	34,506	225,370
Total Professional Svcs	300,919	109,850	34,506	225,370
Total Expenses	300,919	109,850	34,506	225,370
Change in Fund Balance	-	-	-	-

The Authority 2018 Budget Assumptions and Methodology

Personnel Services:

Salaries and related taxes were budgeted based on the current filled positions and the addition of an Engineer 7 position. Salary expense assumed that current employees will receive a 4% merit increase in FY 2018. Benefit expense includes retirement matching expense and employee insurance expense. Retirement expense was calculated using the LASERS rate of 37.9%. Health insurance expense was budgeted based on the rates published by Office of Group Benefits for the first six months and a 4% increase for the next six months. In addition, it was assumed that the Authority would pay 80% of the premium costs. Life and dental insurance expense also assumed a 4% increase in premiums.

Per diem salaries for commissioners was budgeted at \$220 which is the current rate published by the Federal General Services Administration. It was assumed that all 9 commissioners would attend 12 regular monthly meetings and an additional 3 special meetings.

Travel and Training:

Budgeted expenses for training and registration fees were based on a 3 year average with an additional monies (\$1,400) due to an increase in the number of employees. Travel expense for commissioners was approximately \$17,500 for FY 2016. However, this did not include travel expense for a full board. Therefore, additional funds were budgeted to cover all members attending monthly meetings and incurring mileage and travel expenses.

Professional Services:

Accounting and auditing fees were budgeted based on quotes provided by the outside accounting firm. Legal fees were budgeted based on estimates provided by General Counsel. Engineering and consulting services were budgeted based on an average of the 3 prior years, and computer hardware and software services were based on the amount budgeted for the prior year. It is anticipated that the IT Director will provide further guidance and estimates once he assesses our needs.

Contractual Services:

Expenses such as dues and subscriptions, advertising, and postage were budgeted based on an average of the 3 past years. Rental expense, software maintenance, insurance premiums, and voice and data services were budgeted based on the current year expense.

Materials and Supplies:

Office supplies and fuel were budgeted based on average of the past 3 years.

Equipment Purchases:

The amount budgeted for equipment purchases is an estimate of the cost of a truck for the Regional Chief Engineer.